CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – October 1, 2012
Shelton Civic Center
Immediately following the Shelton Metropolitan Park District Meeting

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Pannell
Staff Present: Dave O’Leary, Cathy Beierle, Steve Goins, Dave Eklund, Shelby Conklin and Lesleann Kangas

Mayor Cronce called the meeting to order at 6:05 p.m.

Commission Reports
One or more Commissioners will attend the following activities this week:
• Oysterfest
• Finance Committee Budget Meetings
• Law Enforcement Officers and Fire Fighters Board Meeting (LEOFF)
• Evergreen Grade School Students Meeting

Public Comment
Mayor Cronce recognized Mr. Tom Davis who requested more time for citizen response to the Shelton Hills Environmental Impact Statement.

Mayor Cronce recognized Mr. Andrew Spear who previously presented the Commission with an article on the City of Napavine’s Traffic Impact Fees. Tonight, Mr. Spear presented the Commission with the cost of associated fees to build a 1200 square foot house in the City of Shelton. Mr. Spear is hoping the Commission will consider incentives to build in the City of Shelton.

Commissioner Olsen commented that he contacted the City of Napavine who stated that they dropped their School Impact Fees; but still has associated Traffic Impact fees.

Mayor Cronce recognized Mr. Brad Lowe who said he is representing nine homes affected by the Canyon Creek flooding. He said the $349,000 spent on dredging of Shelton Creek was money spent foolishly and is a waste of money. Mr. Lowe said eighteen years ago Canyon Creek was a top priority and still nothing has been done to protect the neighborhood from flooding.

Consent Agenda
1. Vouchers numbered 79376 through 79459 in the amount of $537,287.64
2. Commission Meeting Minutes from:
   • Special Meeting of August 30, 2012
   • Business Meeting of September 17, 2012
   • Study Session of September 24, 2012
3. Wastewater Treatment Plant Design and Services Contract – Parametrix – Amendment #9
   Authorize the Mayor to Sign when returned from contractor

Commissioner Olsen moved to approve the consent agenda as read; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business
1. Ordinance No. 1809-0912 – Second Reading - An Ordinance of the City of Shelton, Washington Amending Chapter 8.64 of the Shelton Municipal Code Relating to the Regulation of Fireworks – City Administrator O’Leary said the report on this ordinance is the same as presented at the meeting of September 17, 2012.
**Public Comment on Action Item**
Mayor Cronce recognized the following people who are opposed to Ordinance No. 1809-0912: Mr. George Rickle and Mr. Ed Johnston. Mr. Johnston submitted a list of signatures in opposition of Ordinance No. 1809-0912.

Mayor Cronce recognized Mr. Tom Davis who said he was in favor of Ordinance No. 1809-0912.

Commissioner Pannell read and presented letters in favor of Ordinance No. 1809-0912 from Mr. John Tarrant and Mr. Scott Hilburn.

Mayor Cronce said his opinion is formed from what he has heard from people on the streets and neighborhoods and the majority is in favor of the ban on fireworks in the City of Shelton.

Commissioner Olsen said he agrees with the Mayor and said as a democracy his decision is made on what the citizens want; and the majority he has heard from is in favor of the fireworks ban.

Commissioner Pannell said what we have control over is what goes on in the City and the noise has gotten out of control; this ban will help to control the noise.

*The Commission concurred to have a Second Reading of Ordinance No. 1809-0912 as follows: An Ordinance of the City of Shelton, Washington Amending Chapter 8.64 of the Shelton Municipal Code Relating to the Regulation of Fireworks*

*Commissioner Pannell moved to approve Ordinance No. 1809-0912, Commissioner Olsen seconded the motion. A vote was taken and the motion passed unanimously.*

**New Business**
1. **2013 Budget Overview** – City Administrator O’Leary reported that the economy seems to be turning so we want to be optimistic. His topics tonight were: Budget Process, Economic Outlook, Strategies and Goals, Economic Development and Financial Management. The highlights of his budget instructions were: be conservative, no layoffs, and almost no new staff and include funding for new Public Works Director. The next steps in the budget process are: Department Head presentations to Finance Committee, Initial Decisions, Presentation to the Commission and Public, Retreat to discuss priorities, Public Hearing, Commission deliberations and Commission decisions. Director of Financial Services Beierle presented the details of the General Fund, “One-time monies,” Tourism Fund, Capital Improvement Fund, Water, Sewer, Solid Waste, Storm Drainage and Equipment Maintenance and Rental Funds. They concluded the presentation with the Budget Calendar for 2013.

2. **Property Abatement Options** – Public Works and Community and Economic Development Director Goins reported staff is in a proactive process to deal with derelict structures in the City of Shelton. DH Goins presented pictures of derelict structures for consideration of abatement. Staff recommended the following addresses to be considered for abatement: 118 Cascade Ct., 611 Fairmount Ave., 628 Ellinor Ave., 303 S. Second St., 128 N. First St., 302 San Joaquin Ave. and 2125 Washington St. at the meeting of October 8, 2012. The Commission held discussion on criteria for which would be highest priority to demolish, owners rights and costs.

*The Commission concurred to place the consideration of the proposed listed structures for abatement under Old Business for the meeting of October 8, 2012.*
Administration Reports
City Administrator O'Leary reported he attended an emergency management meeting concerning how to pick up the pieces after a disaster. He said that he and the rest of the Finance Committee will be meeting with Department Heads on their budget requests and presenting a budget overview to City employees over the next week. On Thursday he said he would be attending an “Analytical for a Smarter City” meeting in Seattle.

Public Comment – None

Administrative Final Touches
• DH Goins - Carollo Contract Amendment
• DH Goins – Budget Modification/Streets
• Traffic Impact Fee Ordinance

Announcement of Next Meeting
Mayor Cronce announced the next regular meeting of October 8, 2012, 2:00 p.m.

Adjournment
As there was no further business the meeting was adjourned at 7:36 p.m.

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Mayor Cronce                          City Clerk Look