CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Study Session Meeting Minutes – January 14, 2013
Shelton Civic Center - 2 P.M.

Presiding: Mayor Cronce, Commissioner Olsen, and Commissioner Pannell
Staff Present: Dave O'Leary, Vicki Look, Cathy Beierle, Greg Clark, Dave Eklund, Dennis McDonald, Brian Dobie, Kelly Mayo, Ken Dickinson and Lesleann Kangas

Mayor Cronce opened the meeting at 2:00 p.m.

Mayor Cronce announced a change to the agenda. Item #1 under New Business will be removed from today’s agenda and rescheduled for the meeting of January 22, 2013.

Commission Reports
• Mason Transit Authority Celebrating 20 Years of Service – Proclamation – Commissioner Olsen read and presented this proclamation to Mason Transit Authority celebrating 20 years of service to the citizens of Mason County.

One or more Commissioners will attend the following activities this week:
• Shelton Mason County Chamber of Commerce Annual Awards Gala
• Mason Transit Authority Board Meeting
• Criminal Justice Team Meeting

General Public Comment - None

Consent Agenda
1. Civil Service Commission Re-appointment of Mr. John Wiechert - term expiring December 31, 2018
2. Hotel/Motel Tax Advisory Committee Re-appointments of Ms. Annette McGee, Mr. Duane Wilson, Ms. Sky Kim and Ms. Maria Kim - terms expiring December 31, 2013

Commissioner Olsen moved to approve the consent agenda as read; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business
1. Salary & Benefit Proposal Non-Represented

2. Salary & Benefit Proposal Shelton Employees Guild


4. Salary & Benefit Proposal Financial Services

City Administrator O’Leary said that the City of Shelton should attract and keep good quality employees and in order to do that, you need to pay competitive wages and benefits. The City’s capacity to pay has been very limited. There are many employees who have reduced take-home pay due to no Cost of Living Allowances (COLA) and increased health insurance rates taken on by the employees. The proposals today are three-year contracts with modest increases in wages, medical insurance coverage by the City, and deferred compensation match. The money to do this is not budgeted. This will come from carry-over dollars which have been used in the past for one-time expenses or to reestablish our fund balance. To the extent that we are using this for wages,
we will not have it for projects that will eventually result in lay-offs. The Police Union has requested more than what has been offered to the other employees. Negotiations are continuing with the Police Union and the City is preparing for mediation and possible arbitration. CA O’Leary thanked Management Assistant Look for all her work in negotiating these contracts.

Management Assistant Look reported that the four Salary & Benefit Proposals presented today includes a one percent COLA, a 6.2 percent City contribution to deferred compensation and up to $1200.00 for employee/family medical costs for the year 2013. The proposals are all for three year contracts except Finance which is for thru the year 2013. MA Look requested the four Salary & Benefit proposals be placed on the consent agenda for January 22, 2013.

The Commission concurred to place the four Salary & Benefits proposals on the consent agenda for January 22, 2013.

Administration Reports
• Providing Safe, Clean & Reliable Drinking Water -- Public Works Director Clark presented a power point and hand-outs on Providing Safe, Clean & Reliable Drinking Water. The presentation explained common cross connection problems and ways to prevent potentially bad water from getting into the City’s water supply that could contaminate the City’s water system. The prevention could possibly cost the residents money for installation of preventative measures. City Water Department staff was present to answer questions and provided different devices and assemblies that were talked about in the presentation.

The Commission thanked DH Clark for the presentation. Mayor Cronce said he would not be in favor of anything that would cost the citizens more money. DH Clark said he would do further research and get back to the Commission at a later date.

Public Comment - None

Administrative Final Touches - None

Announcement of Next Meeting
Mayor Cronce announced the next regular meeting of Tuesday, January 22, 2013, at 6:00 p.m. due to the observance of Martin Luther King Jr. Day.

Adjournment
As there was no further business the meeting was adjourned at 3:30 p.m.

Mayor Cronce
City Clerk Look