Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Pannell
Staff Present: Dave O'Leary, Vicki Look, Cathy Beierle, Greg Clark, Steve Goins, Terry James, and Tracy Wilson

Mayor Cronce called the meeting to order at 6:07 p.m.

Commission Reports Commissioner Olsen announced that Mason County Transit Authority has the construction bid packets ready for any sub-contractor who would like to bid.

One or more of the Commissioners will be attending the following activities this week:
- MACECOM board meeting
- The Chamber of Commerce after hours
- City of Shelton Budget retreat
- Grant meetings in Olympia with CA O'Leary

Public Comment None

Consent Agenda
1. Manual warrant Numbered 81865 in the amount of $4,746.30 to Key Bank
2. Vouchers numbered 81866 through 81975 in the amount of $1,200,870.15
3. Approval of Goose Lake Integrated Planning Grant with Ecology and authorize the Mayor to sign on behalf of the City Commission.
4. Adoption of Resolution 1054-0913 – A Resolution of the City of Shelton, Washington declaring city property (International S-1900 6-Yard Dump Truck) surplus to the needs of the City, and disposing of such property for the common benefit.

Commissioner Olsen moved to approve the consent agenda; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business None

New Business
Collective Gardens – Community and Economic Development Director (CED) Goins presented the Commission with a packet that included a draft ordinance providing regulations for the marijuana uses that are now legally allowed by the State. Goins requested that no action be taken at this time, but he would like to hold a public hearing to get feedback from both the public and the Commissioners. Department Head (DH) Goins stated that the feedback is needed to establish a process for a regulatory licensing for Collective Gardens which is a more stringent process than that of a business license. It would also closely mirror the State requirements that retailers for recreational marijuana have to follow. The regulations set by the State include a buffer area where children would be present, as well as limiting the collective gardens to general commercial areas.

Mayor Cronce asked who would be responsible for ensuring that these gardens are not over producing, DH Goins stated that the Shelton Police Department will be responsible to regulate growers. DH Goins suggested a tentative date for receiving feedback from the public would be the first of November.

Administration Reports
Poverty Task Force Update – CA O’Leary reported that the Poverty Task Force was never formally appointed due to an error in scheduling leaving it to operate as an Administrative Committee. The Commission has the option to leave the Task force as it is, authorize it as a Commission appointed Task Force or choose to do something else. CA O’Leary also talked about whether the Poverty Task Force is subject to the “Open Public Meetings Act”, and that he’d
found that it isn’t as it does not make policy decisions, only recommendations, but it is subject to rules set by the Charter created for the Task Force.

O’Leary reported that there is ongoing conflict between some members, which goes against the rules set by the Charter. The members must work together and get along to be in compliance with the Charter, otherwise they must resign. O’Leary reported that there is a need to extend the time frame so the issue can be resolved, and for the Task Force to complete their work. CA O’Leary stated he would like to investigate the issues within the Task Force and report back to the Commission within two weeks. The Commission concurred.

**General Public Comment**
Mr. Toby Kevin attended a meeting that included Lt. Watson, Commissioner Olsen and DH Goins where the poverty issue in the City was discussed. He is pleased about the Task Force being formed while disappointed that its work is being derailed by some members not working together.

**Administrative Final Touches**
PW Director Clark will brief next week on a contract amendment with Parametrix, Amendment #14, to their design contract utilizing USDA grant dollars to further the work at the treatment plant and pump stations.

**Announcement of Next Meeting**
Mayor Cronce announced the next regular Commission meeting of Monday, October 14, 2013 at 2:00 p.m.

**Adjournment**
Mayor Cronce adjourned the meeting at 6:39 pm

Mayor Cronce
City Clerk Look