



CITY OF SHELTON
BANNER PLACEMENT PERMIT
525 West Cota Street, Shelton, WA 98584
(360) 426-9731 (360) 426-7746 - FAX

APPLICATION MUST BE MADE A MINIMUM OF 30 DAYS PRIOR TO PLACEMENT

Date of Application: _____

SPONSORING AGENCY

Sponsor: _____

Contact: _____

Address: _____

Phone: _____

EVENT (DESCRIPTION OF EVENT/TYPE): _____

BANNER INFORMATION (See attached for banner requirements)

Banner Height: _____ Banner Width: _____ Material: _____
(Submit drawing(s) of message and design of banner on separate page – see page 5)

Number of banners to be placed: _____

Location(s) of banner placement (see attached for permitted locations):

1. _____

2. _____

3. _____

Event Dates:

From: _____ To: _____

Duration of banner placement (dates):

From: _____ To: _____

CITY ASSISTANCE REQUESTED

No banners shall be attached to public facilities without a valid permit and prior notification of the City of Shelton and Mason County PUD No. 3. All banners attached to public facilities shall be placed and removed by an installer authorized to do so by the City of Shelton and Mason County PUD No. 3.

The contact for the City of Shelton shall be the Public Works Department, telephone (360) 426-9731. The contact for Mason County PUD No. 3 shall be the Public Affairs Manager, telephone (360) 432-5259.

The Applicant is required to provide instructions to Joel Myer, Mason County PUD No. 3, for delivery, placement, and pickup a minimum of five working days prior to the date of desired hanging of the banner. The authorized installer must contact Mason County PUD No. 3 for installation approval. Any banners found to be in violation of its permit will not be placed, and the permit will be voided.

APPROVAL OR DISAPPROVAL

Approve Disapprove

Community & Economic Development

Date

**SPECIAL ACKNOWLEDGEMENT, RELEASE AND AGREEMENT
OF INDEMNITY FOR STREET USE OF BANNER PLACEMENT**

It is fully understood and acknowledged by the undersigned that the _____

Sponsored by _____

Will be conducted along public streets and across street intersections.

We understand that banners cannot contain any form of commercial advertising, political, religious content and/or solicitation. Any deviation once the permit is approved, must be resubmitted for review and approval by the City of Shelton. Banners found to be in violation of the approved permit will not be placed, and the permit voided.

With full knowledge of these matters, the undersigned, as sponsor, hereby releases, indemnifies and holds harmless the City of Shelton, Washington, its officers, employees and agents, from and against any and all claims for damage to person, including death, or property of whatever nature arising out of, or in any connected to the installation and maintenance of the banner for the aforementioned event, including injury or death to such participant.

Date: _____

Name of Sponsor: _____

Address of Sponsor: _____

Signature of Authorized Agent: _____

BANNER REQUIREMENTS

Applicant Qualifications:

Fraternal, Charitable, Civic or Veteran's Organizations

Message Purpose:

To bring awareness to civic/community events

General conditions for banners are:

- It shall not detract from or hide an important traffic sign or signal.
- It shall not distract a driver at a dangerous location.
- Most light and signal poles are not designed for lateral stresses, and therefore will not be allowed to support banners.
- All banners must have a minimum of six (6) wind vents to allow wind to pass through.
- Identify what the proposed banner is constructed of.

Acceptable locations for banners:

At this time, banners are only allowed in the following locations:

- First and Mill Streets
- Olympic Hwy North
- 11th and Railroad Streets

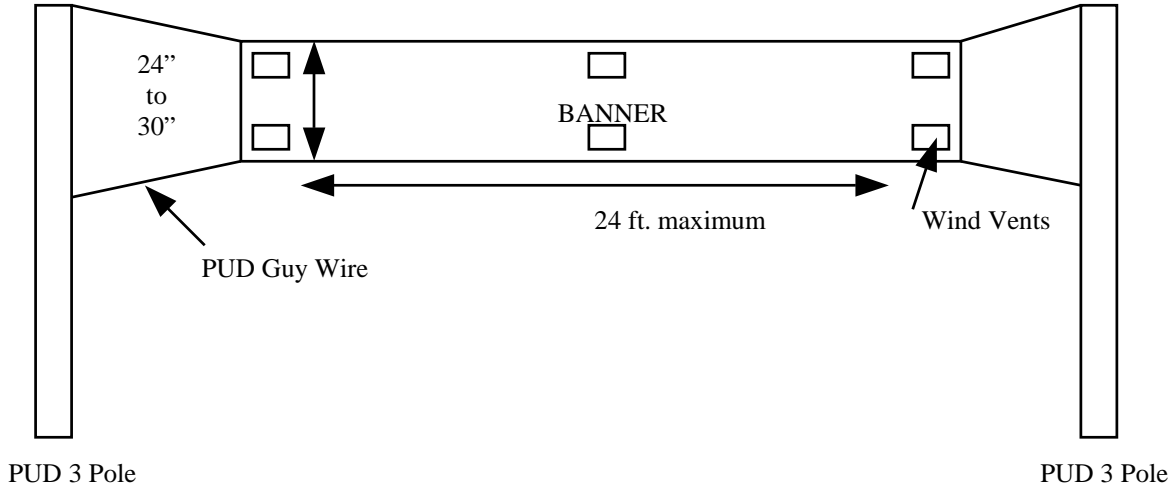
Banner placement permit applications:

All placement of banners within the City of Shelton right of way are subject to review and approval by the City through its Banner Placement Permit Application process. All applications must be received a minimum of thirty days in advance of the planned placement. All applications are on a first come, first served basis.

Commercial advertising, political & religious content and/or solicitation prohibited:

In an effort to eliminate public controversy, any form of commercial advertising, political, religious content and/or solicitation will be prohibited.

BANNER REQUIREMENTS



Notes:

1. Banner size shall be 24'' minimum to 30'' maximum in height and 24' maximum length.
2. All banners must have a minimum of six (6) wind vents to allow wind to pass through.
3. Grommets on each corner and spaced not more than 48 inches apart along top.
4. For approval of authorized installers to hang banners, contact Joel Myer, Public Affairs Manager, Mason County PUD #3 at (360) 432-5259.
5. In an effort to eliminate public controversy, any form of commercial advertising, political, religious content and/or solicitation will be prohibited.
6. Identify what materials will be used for the proposed banner.

DESIGN OF PROPOSED BANNER

Provide dimensions, message, material and color content