

CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – December 5, 2011 immediately following the
Shelton Metropolitan Park District Board Meeting
Shelton Civic Center

Presiding: Mayor Tarrant, Commissioner Byrne and Commissioner Pannell

Staff Present: Dave O'Leary, Vicki Look, Steve Goins, Cathy Beierle, Shelby Conklin, and Lesleann Kangas

Mayor Tarrant called the meeting to order at 6:05 p.m.

Commission Reports - None

Public Comment

Mayor Tarrant read into the record a letter from Saints Pantry thanking City Employees for their donation to the food bank.

Mayor Tarrant recessed out of the regular meeting and opened the Public Hearing at 6:10 p.m.

Public Hearing – 2012 Final Budget – City Administrator O'Leary presented a hand-out with updated information that has been presented in detail at previous meetings. Over the past year, the City has been using a financial model that forecasts the condition of our General Fund finances covering the next five years. The model uses a variety of major economic drivers to help forecast future financial conditions. It also can factor in decisions that influence the budget. The hand-out includes the Public Safety Sales Tax, recently approved by the voters, which will help to maintain public safety services in the City of Shelton. The tax received for the first year will amount to approximately \$104,000 with an increase in 2013 having a positive impact on public safety, unless the state redirects the money to pay for state programs. Director of Financial Services Beierle reported that the only change to the previous presentation is the estimated public safety sales tax revenue of \$104,000 which increased the General Fund Budget to \$12,064,178 resulting in an increase to the entire City Budget to \$73,444.088. The complete hand-out is available upon request at City Hall.

Mayor Tarrant thanked staff for the information and said the voters approved the Public Safety Sales Tax to maintain services in the City of Shelton.

Public Testimony – Mayor Tarrant recognized Mr. Tom Davis who said he is on a committee working on a study concerning public safety using numbers provided to the Sheriff and Police Association. Mr. Davis will be meeting with Chief Eklund to compare the performance of the City of Shelton Police Department with the performance of other city's police departments with emphasis on crime prevention. He suggested a way for police departments to save money is to not purchase big motor cars and to not allow officers to drive the police cars home.

Mayor Tarrant thanked Mr. Davis for his comments and his committee efforts.

Mayor Tarrant reconvened to the regular session at 6:28 p.m.

Consent Agenda

1. Vouchers numbered 76579 through 76635 in the amount of \$531,793.48
2. Transfer and Banking Fees in the amount of \$3,740,000.86
3. Resolution #1034-1211 – A Resolution of the City of Shelton, Washington, Declaring the Purchase of Wilo Pump Model #TR 60-2-32-4/8V, to be Clearly and Legitimately Limited to a Sole Source, and Waiving Competitive Bidding Requirements for such a Purchase, Sign the Vendor Award Form and authorize the Mayor to sign Purchase Order #CS00562
4. Street, Storm, EM&R funds budget modification – Authorize the City Administrator to make necessary budget adjustments
5. Services Amendment with Thurston County Central Services Department – Services Agreement
Authorize the Mayor to sign

Commissioner Byrne moved to approve the consent agenda as read, Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business - None

Administration Reports

City Administrator O’Leary said he will be attending the Mayors exchange with Mayor elect Gary Cronce.

Public Comment - None

Administrative Final Touches

- DH Goins – Mason County Garbage Contract Extension
- DH Beierle – Budget Ordinance Extension Street Fund
- DH Beierle – Budget Modification Storm & Water
- MA Look – Update Public Records Ordinance
- MA Look – Staff Appreciation

City Administrator O’Leary reported that next Thursday is the annual staff recognition luncheon. He said the reason the City has been able to do what we do is because of the people who work here and this luncheon is the Commission’s way of thanking them.

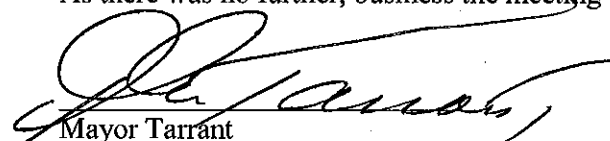
Announcement of Next Meeting

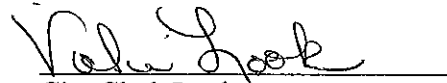
Mayor Tarrant announced the next regular Commission meeting of Monday, December 12, 2011, 2:00 p.m. and a Special Meeting December 13, 2011, at 1:30 p.m.

Executive Session - The Commission meeting was adjourned to an Executive session at 6:35 p.m. for 30 minutes to discuss the performance evaluation of a public employee with no action to follow. The Commission and MA Look were in attendance. The Commission adjourned the Executive session at 7:05 p.m.

Adjournment

As there was no further business the meeting was adjourned at 7:08 p.m.


Mayor Tarrant


City Clerk Look