

CITY OF SHELTON, WASHINGTON – CITY COMMISSION
Study Session Meeting Minutes – July 11, 2011
Shelton Civic Center – 2:00 P.M.

Presiding: Mayor Tarrant, Commissioner Byrne and Commissioner Pannell
Staff Present: Dave O’Leary, Vicki Look, Steve Goins, Cathy Beierle, Dave Eklund, and Lesleann Kangas

Commission Reports

- **Wellness City Award** – Mayor Tarrant presented the Association of Washington Cities WellCity Award and Certificates to the City of Shelton Wellness Committee Members. This award entitles the City of Shelton a two percent decrease in Regence insurance costs.

One or more Commissioners will attend the following activities this week:

- Economic Development Council Meeting
- Community Center Meeting
- Sheriff’s Office Open House
- Mason County Transit Authority Board Meeting

Public Comment

Mayor Tarrant recognized Mr. Joseph Coleman who voiced concerns regarding public and property safety in the City of Shelton. Mr. Coleman was robbed and would like to see an increase in funding to provide more police officers patrolling between the hours of 12:00 a.m. through 5:00 a.m. He also wanted to know if there has been an increase in crime over the last year.

Mayor Tarrant thanked Mr. Coleman for his comments and explained that something to keep in mind is that emergencies can affect normally scheduled services. It could be that one or two of our officers are responding to life threatening situations and are unavailable to perform routine patrols. There is a program for neighborhoods called Neighborhood Watch where people learn skills to look out for their neighbors.

Mayor Tarrant recognized Mr. Gary Cronce who thanked the Mayor for his answers, but wondered how the police question individuals roaming the streets during the 1:00 a.m. through 5:00 a.m. Mayor Tarrant encouraged Mr. Cronce and other citizens to sign up for the ride-along program with the officers.

Mayor Tarrant then explained his position on the three-tenths of one percent public safety sales tax that he has presented to the Mason County Commission that would benefit all of Mason County.

Consent Agenda

1. Civic Center Rotating Art – Shelton Arts Commission recommendations – Dixie Higby, Watercolor - Deb Hart, Mixed media and Chris Maynard, Feathers

Commissioner Byrne moved to approve the consent agenda as read; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business - None

Administration Report

- **Fourth of July Update** – Interim Police Chief Eklund reported that there were 24 fireworks complaints, most on July Fourth, and one small fire in a shed caused by fireworks. No citations were issued.

- Sewer Comprehensive Plan – Progress Report and Contract Update – Public Works and Community and Economic Development Director Goins said that this project dates back to 2008. At that time we were feeling the recession and looking for ways to trim budgets. One of the ways was to cut costs in preparing the Sewer Comprehensive Plan. The project has been through starts and stops due to limited staff capacity to respond to the consultants needs, but recently the process has been moving along quite well. The one concern from the consultant is the inability to receive the exhibits and graphics from City staff due to staff's workload and other priorities. The consultant has requested to take this on. Staff will bring forward a contract amendment to include the additional consultant work for Commission consideration.
- Asphalt Zipper for Street Department Consideration – Public Works and Community and Economic Development Director Goins said the supplier of the asphalt zipper agreed to demonstrate its capabilities on Pine Street between Seventh and Eighth Streets. This machine pulverizes the pavement and allows repaving of the road. Some other features, depending on the width of the drum, is that operators can do trenching and will not be required to do the saw cutting that is currently needed on some projects. The block of Pine Street was completed in less than one hour. The City of Shelton has a number of blocks proposed for overlay street improvements this year. DH Goins presented a hand-out showing how this would work and stated that the man hour savings is significant.

Commissioner Byrne asked about the maintenance. DH Goins said it has a John Deere engine which is considered high quality and maintenance costs should be reasonable in that area, however, with the intended use, the teeth which cost about \$7 to \$10 each will need to be replaced routinely.

Mayor Tarrant asked the cost for the zipper. DH Goins said depending on the newness and drum width, it would be between \$90,000 and \$120,000.

Commissioner Pannell said purchasing this equipment will allow us to do a lot of our own road work.

City Administrator O'Leary said that funding would come from the EMR Fund. In the past several years the Street Department has lost two people and this machine would allow the department to be more productive.

DH Goins said this request would be submitted for consideration for the 2012 budget. Conversations will begin soon with other cities that have the zipper to get their pros and cons.

- City Administrator O'Leary said he would be participating as a selection committee member for the new Mason County Transit Director July 28th and 29th.

Public Comment

Mayor Tarrant recognized Mr. Conley Watson who said in reference to the asphalt zipper that the savings as a cost per foot would be beneficial information.

Administrative Touches

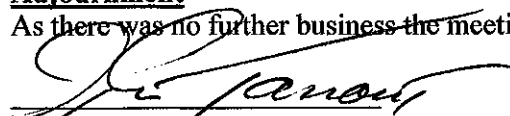
- DH Beierle - Natural Gas Utility Tax
- DH Beierle - Capital Hill Sewer Assessment
- DH Goins - Public Works Trust Fund Loan/Water Project


Announcement of Next Meeting

Mayor Tarrant announced the next regular Commission meeting of Monday, July 18, 2011, 6:00 p.m.

Adjournment

As there was no further business the meeting was adjourned at 2:47 p.m.


Mayor Tarrant


City Clerk Look