

CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – July 5, 2011 5:30 p.m.
Shelton Civic Center

Executive Session – The Commission, City Attorney Kathleen Haggard, Vicki Look, Cathy Beierle, Mike Michael, Steve Goins (conference call) were in attendance for 25 minutes to discuss potential litigation with no action to follow. The Commission adjourned the Executive session at 5:55 p.m.

Mayor Tarrant called the meeting to order at 6:00 p.m.

Presiding: Mayor Tarrant, Commissioner Byrne, and Commissioner Pannell

Staff Present: Vicki Look, Cathy Beierle, Dave Eklund, Mark Ziegler, Eirk Birk and Lesleann Kangas

Commission Reports

- **Shelton Timberland Library Report** – Library Manager Ms. Patty Ayala Ross presented the Shelton Timberland/William G. Reed Public Library Quarterly Report. This report contained information on circulation, door count, technology, initiatives, community programming, and reference services, Friends of the Board, looking ahead and service stories.

One or more Commissioners will attend the following meetings this week:

- Law Enforcement Officers and Fire Fighters (LEOFF) Special Board Meeting
- Senior Center's Nifty Thrifty Ribbon Cutting

General Public Comment - None

Consent Agenda

1. Vouchers numbered 75626 through 75706 in the amount of \$854,163.60
 - Manual Warrant numbered 75623 in the amount of \$20,398.38 to Department of Revenue
2. Commission Meeting Minutes:
 - Study Session of May 23, 2011
 - Study Session of May 31, 2011
 - Business Meeting of June 6, 2011
 - Study Session of June 13, 2011
 - Business Meeting of June 20, 2011
 - Study Session of June 27, 2011
3. Resolution #1021-0611 – A Resolution of the City of Shelton, Washington Declaring City Weapons Surplus to the Needs of the City, and Disposing of such Weapons for the Common Benefit

Commissioner Byrne moved to approve the consent agenda as read; and Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business

1. **Civic Center Rotating Art Recommendations** – Parks and Recreation Director Ziegler presented the recommendations from the Shelton Arts Commission (SAC) for the latest Civic Center Rotating Art Gallery. The three recommendations are Dixie Higby, Watercolors; Deb Hart, Mixed media and Chris Maynard, Feathers. DH Ziegler requested the SAC recommendations be placed on the consent agenda for July 11, 2011.

The Commission concurred to place the Shelton Arts Commission recommendations for the Civic Center Rotating Art Gallery on the consent agenda for July 11, 2011.

2. Simpson-Reed Historic District – Associate Planner Birk reported that the Shelton Historic Preservation Board (SHPB) has selected a limited number of influential residential homes of historically prominent families who lived in Shelton’s downtown valley area. These homes were originally included in a local historic district proposal with the same name, Simpson-Reed Local Historic District, beginning in 1997. Recently, through much discussion, the SHPB decided upon an area covering primarily residential homes with a small integration of commercial, government and service structures from West Railroad Avenue north across West Alder Street to West Birch Street and a selection of locations from North First Street to North Fourth Street. This proposal includes twelve historic structures and homes already placed on the City of Shelton Local Historic Register: the Colonial House, Old Shelton City Hall, St. David’s Episcopal Church, Old Masonic Lodge, Govey, Grisdale, Fredson, Hillier, Hack, Allan, and the Tollie. At the SHPB’s regularly scheduled meeting in May it was decided to proceed with a ballot through hand and mail delivery to thirty one properties. Twenty two ballots were returned to the City by May 27, 2011 with Mason County Commissioners making their decision on June 6, 2011 concerning their two ballots. Of the twenty four ballots returned, twenty three were in the affirmative and one in the negative. With this 74 percent support, the SHPB approved to recommend the establishment of the “Simpson-Reed Local Historic District” in the City of Shelton to the City Commission. AP Birk requested the Commission schedule a public hearing on July 18, 2011, allowing City residents, property owners, and public to voice their opinion and concerns.

The Commission concurred to hold a public hearing on the establishment of the “Simpson-Reed Local Historic District” on July 18, 2011.

3. Animal Shelter Funding – Interim Police Chief Eklund explained that the 2011 City budget funded the Animal Control Officer position for January through March 2011 at .75 FTE. Funds have been identified to continue the position at .75 FTE through December 31, 2011, and cover additional expenses to keep the Animal Shelter open through the end of 2011. The total amount for the remainder of the year is \$37,270. The source for funds is savings from Officer Adams retiring and the 2010 Animal Control Budget carry-over. Interim Chief Eklund requested that the Commission authorize the City Administrator to make the necessary budget modification.

Commissioner Byrne moved to authorize the City Administrator to make the necessary budget modification to fund the Animal Shelter from April 2011 through December 2011, Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Administration Reports - None

Public Comment

Mayor Tarrant recognized Ms. Patricia Vandehey who had questions about items listed on the Looking Ahead concerning the Wallace Kneeland Blvd. Pavement Improvement. Mayor Tarrant said that the project is not complete due to the replacement of the access ramps that did not meet federal guideline standards. Mayor Tarrant explained that the purpose of the Looking Ahead is to let the public know what could be up for discussion in the upcoming weeks.

Acting City Administrator Look said that some of the Public Works items listed on the Looking Ahead for July 11, 2011 have been moved out to July 18, 2011.

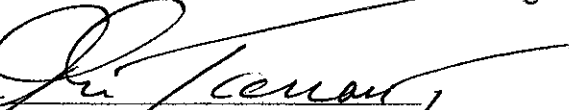
Administrative Final Touches – None


Announcement of Next Meeting

Mayor Tarrant announced the next regular Commission meeting of July 11, 2011, 2:00 p.m.

Adjournment

As there was no further business the meeting was adjourned at 7:06 p.m.


Mayor Tarrant


City Clerk Look