

CITY OF SHELTON, WASHINGTON – CITY COMMISSION
Study Session Meeting Minutes – May 31, 2011
Shelton Civic Center – 2:00 P.M.

Presiding: Mayor Tarrant, Commissioner Byrne and Commissioner Pannell
Staff Present: Dave O’Leary, Cathy Beierle, Dennis McDonald, Mike Michael, Curt Johnson, Jason Dose and Wendy Thompson

Mayor Tarrant called the meeting to order at 2:00 p.m.

Commission Reports -

One or more Commissioners will attend the following activities this week:

- Mason County Forest Festival
- Participation in the recruitment of new manager for Mason Transit

Mayor Tarrant thanked the individuals who took part in the Memorial Day service at Memorial Park.

Mr. Mark Moore from Olympic Region Clean Air Agency (ORCAA) presented an overview of the air monitor that has been placed on the top of the new Public Safety Building.

Public Comment - None

Consent Agenda -

1. Master Shoreline Program Citizen Advisory Committee – Katherine Price, Tom Davis, Tracy McGlothlin, Angela White, Brandon Palmer, Kellen Manke and David McEntee

Commissioner Byrne moved to approve the consent agenda as read; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business -

1. City of Shelton/Mason Conservation District Agreement – Mr. John Bolender of the Mason Conservation District (MCD) spoke on the services available through the MCD at no cost to the citizens of Shelton. An agreement with the City of Shelton was provided to the Commission.

Commissioner Pannell moved to authorize the mayor to sign the inter-governmental agreement for non-reimbursable work by Mason Conservation District, Commissioner Byrne seconded the motion. A vote was taken and motion passed.

2. Department of Natural Resources/Wastewater Treatment Plant Outfall Easement - Regional Projects Manager McDonald gave an overview of the easement agreement with Washington State Department of Natural Resources (DNR) for the Wastewater Treatment Plant (WWTP) outfall. This easement will replace the current lease with DNR to allow the effluent outfall to be extended an additional 96 feet into Hammersley Inlet and Oakland Bay. The current issue is the recording of this document due to the number of pages in this easement agreement. RPM McDonald is working with Mason County and DNR to get the document recorded. There is no cost for the easement for thirty years. However, a \$500.00 security must be paid to DNR. DNR is also charging an administrative fee of \$1220.00. Once the payments have been made and the document is ready to record RPM McDonald will take the document to Mason County for recording. RPM McDonald asked for authorization to have the Mayor sign the Aquatic Lands Outfall Easement when the documents are made available.

Commissioner Pannell moved to authorize the Mayor to sign the Aquatic Lands Outfall Easement on behalf of the City of Shelton when the documents are made available, Commissioner Byrne seconded the motion. A vote was taken and motion passed.

New Business -

1. **Local Agency Agreement – “K” Street Restoration Project** - City Engineer Michael Michael spoke on the amendment to the State Transportation Improvement Plan (STIP) needed in order to complete the "K" Street Restoration Project. The amendment changes the "K" Street Restoration Project from a "planned" project in the STIP to a "secured" project. This change is due to the match monies that have become available for the project. The total project cost is estimated at \$1,089,000, the total matching City funds in the amount of \$147,000 are included in that number with the remaining \$942,000 of the total coming from STIP monies. CE Michael stated that this project includes replacement of old pavement, bringing pedestrian walkways up to ADA compliance on K Street from Olympic Highway North to North 13th Street. Additionally, relocating crosswalks, parking lane improvements, and storm water drainage repairs. CE Michael requested that the approval of the amendment to the STIP be placed on the consent agenda for the June 6, 2011 Commission meeting.

The Commission concurred to place the Local Agency Agreement – “K” Street Restoration Project on the Consent agenda for the June 6, 2011 Commission meeting.

Administration Reports - City Administrator O'Leary asked CE Michael to clarify the issues at the Satellite Treatment Plant. As reported at last week's Commission meeting, CE Michael stated that staff continues to work with the contractor to correct the problem with the screens at the Satellite Treatment Plant.

Public Comment - None

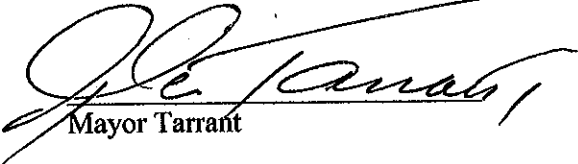
Administrative Final Touches - Refer to current printed Looking Ahead.

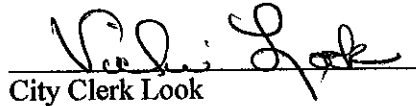
Announcement of Next Meeting -

Mayor Tarrant announced the next regular Commission meeting of Monday, June 6, 2011, 2:00 p.m.

Adjournment -

As there was no further business the meeting was adjourned at 3:02 p.m.


Mayor Tarrant


City Clerk Look