

CITY OF SHELTON, WASHINGTON – CITY COMMISSION
Study Session Meeting Minutes – January 31, 2011
Public Safety Building – 2:00 P.M.

Presiding: Mayor Tarrant, Commissioner Byrne and Commissioner Pannell

Staff Present: Dave O’Leary, Vicki Look, Cathy Beierle, Steve Goins, Terry Davenport, Jason Dose, Mark Ziegler, and Lesleann Kangas

Mayor Tarrant called the meeting to order at 2:00 p.m.

Commission Reports

One or more Commissioners will attend the following activities this week:

- Basin 5 Meeting/Bordeaux School
- Port of Shelton Meeting

Public Comment - None

Consent Agenda

1. Shelton Arts Commission Appointment – Lori Heinzen – Term ending December 31, 2014
2. City of Shelton and Green Diamond Resources Lease Agreement – Authorize the Mayor to sign
3. Kneeland Park Pump Station – Final Acceptance

Commissioner Byrne moved to approve the consent agenda as read, Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business

1. Ordinance No. 1778-0111- First & Final Reading – An Ordinance of the City of Shelton, Washington Repealing Sections 14.28.080 and 15.28.080 of the Shelton Municipal Code, Relating to Utility Rates Outside City Limits – City Administrator O’Leary reported that February 1, 2010 the City signed a historic agreement with PUD #3 and the Port of Shelton extending water out Johns Prairie Road. As part of the waterline extension agreement, the City agreed to waive the out of City limits 50 percent surcharge for the Port and PUD #3. This ordinance repeals the sections of the Shelton Municipal Code that calls for a surcharge and sets rates the same for all utility customers. An ordinance is typically effective 30 days after publication. The problem with this is that new customers on Port lands are being connected to water now. These customers would be paying the 50 percent surcharge, in violation of the agreement. To resolve this problem language has been included in the ordinance that has a retroactive effect on all utility billings dated February 1, 2011 or later. CA O’Leary requested a First and Final Reading and adoption of Ordinance No. 1778-0111.

Mayor Tarrant requested a First and Final Reading of Ordinance No. 1778-0111 as follows:

An Ordinance of the City of Shelton, Washington Repealing Sections 14.28.080 and 15.28.080 of the Shelton Municipal Code, Relating to Utility Rates Outside City Limits.

Commissioner Pannell moved to approve Ordinance No. 1778-0111, Commissioner Byrne seconded the motion. A vote was taken and the motion passed.

New Business

1. Establish Joint Technical Advisory Committee for the Shoreline Management Program – Senior Planner Dose reported that the City of Shelton and Mason County have joined resources to combine efforts on the Shoreline Master Program which the City approved on January 3, 2011. The City has approved a contract with ESA Adolfsen in the amount of \$104,000 to aid staff in updating the Shoreline Master Program. In December 2010, the City and County

issued a news release informing the public that both entities were looking to establish an eight to eleven member Joint Technical Advisory Committee (JTAC). This committee would aid staff and the consultant in reviewing and evaluating information on waterbodies, geologic processes, hydrologic processes, and various habitats within shoreline areas. It is anticipated that the committee will meet once a month during 2011 and less often in 2012 and 2013. Staff is requesting formation of the JTAC for the Shoreline Master Program Update in order to have technical guidance for the purposes of aiding staff in the identification, review and interpretation of information on shoreline ecology, shoreline geology, shoreline water quality, shoreline habitat considerations to base future policy considerations on. Ten applicants have been previously selected for approval to serve on the committee. An additional application was presented today to bring the total committee members to eleven. SP Dose requested that the Commission approve the eleven JTAC applicants for the pending update to the Shoreline Master Program and place on the consent agenda for February 7, 2011.

The Commission approved the placement of the eleven Joint Technical Advisory Committee applicants on the consent agenda for February 7, 2011.

Administration Report - None

Public Comment - None

Administrative Touches

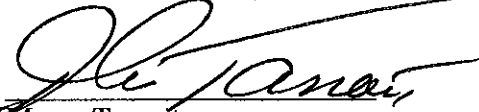
- Management Assistant Look/City Commission & Department Heads Retreat - February 25, 2011, 9:00 a.m. – 3:00 p.m. at the Shelton Public Safety Building

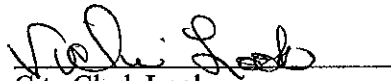
Announcement of Next Meeting

Mayor Tarrant announced the next regular Commission meeting Monday, February 7, 2011, at 6:00 p.m.

Adjournment

As there was no further business the meeting was adjourned at 2:35 p.m.


Mayor Tarrant


City Clerk Look