Presiding: Mayor Crone, Commissioner Olsen and Commissioner Moore
Staff Present: Dave O’Leary, Vicki Look, Steve Goins, Darrin Moody, Les Watson, Greg Clark, Mark Ziegler, Shelby Conklin, Mike Michael and Lesleann Kangas

Mayor Crone called the meeting to order at 2:00 p.m.

Commission Reports
- Kneeland Park off-leash dog area – Parks and Recreation Director Ziegler presented a map of the proposed off-leash dog area in Kneeland Park. He said when analyzing sites no other area offered the necessary infrastructure including parking, sidewalks, water, restrooms, and proximity to other recreation activities that will attract families. There’s existing fence lines and an underutilized area at the southwest end of Kneeland Park that can meet the needs of a small off-leash area.

Mayor Crone recognized Ms. Debbera Coker who spoke in favor of the off-leash dog area. Ms. Coker presented the Friends of Shelton Dog Park Facebook page and a letter from Mr. Ken Lawson outlining the positives to the off-leash dog area.

Mayor Crone recognized Ms. Charlotte Bales who said not to confuse the Friends of the Shelton Dog Park with the one in Shelton, Connecticut.

One or more Commissioners will attend the following activities this week:
- City Commission/Staff Retreat
- Mason County Board of Health Meeting
- Mason County Superior Court Hearing

Public Comment
Mayor Crone recognized Mr. Tom Davis who encouraged the Commission and City to do the right thing for the Skate Park and the youth who use the park. Mr. Davis said if the School District vacates the Skate Park then we will lose another facility for our youth in this community.

Commissioner Olsen said he requested the school to allow an extension for discussion on the Skate Park.

Commissioner Moore said she will be meeting with City Administrator Dave O’Leary, Mason County Commissioner Terri Jeffreys, Mason County Parks and Trails Director Mr. John Keates and Shelton Parks and Recreation Director Mr. Mark Ziegler to try to figure out a solution that will work for all.

Consent Agenda
1. Lake Blvd Restoration – Water Main Design Contract Supplemental Agreement #1 – Local Agency Agreement Manual Contract – SCJ Alliance in the amount of $12,947 – Authorize the Mayor to sign and City Administrator to make necessary budget adjustments
2. Public Works Trust Fund Loan Repayment Date Amendments (6) – Authorize the Mayor to sign
3. Transfer and Banking Fees in the amount of $11,724.49
4. Manual Warrant numbered 84618 in the amount of $639.34 to AT&T

Commissioner Olsen moved to approve the consent agenda; Commissioner Moore seconded the motion. A vote was taken and the motion passed.

Old Business - None
New Business

1. Ordinance No. 1861-1214 – First Reading - An Ordinance of the City of Shelton, Washington, Amending Shelton Municipal Code Chapter 8.08 by Adding to Section 8.08.060 Container Use – Lieutenant Watson reported that the current ordinance has a section “A” stating that no person shall place garbage in a container unless they are the assigned person to the container. He said they are adding a section “B” that says no person shall remove anything from the container unless they are the person assigned to the container. He requested a First Reading of Ordinance No. 1861-1214 and placing a Second Reading and adoption on the consent agenda for December 1, 2014. Community and Economic Development Director Goins addressed a letter from the Human Services Committee regarding recommendations of a plan that accomplishes the following objectives relating to this ordinance:
   a) Encourages legitimate dumpster users (especially business owners) to refrain from placing items of value in their waste containers
   b) Strongly urges commercial dumpster patrons to chain and lock them, unlocking only pickup by legitimate sanitation service providers
   c) Promotes “gleaning” items of value by the business community and making them available to needy persons in more sanitary environments, such as containers in or near the business location, and;
   d) Contemplates the creation of a “free store” such as is being operated in Olympia.

DH Goins introduced the Human Services Chair, Mr. Toby Kevin, who said the Human Services Committee, does not want to be an obstacle for this ordinance and the 30 day waiting for implementation could motivate people who would not otherwise be involved to get involved.

Mayor Cronce said he thinks the locking of containers would not work due to the burden on owners and a copy of this letter would be a benefit to the business owners.

Commissioner Olsen encouraged the recycling of business owners.

Mayor Cronce recognized Ms. Heidi McCutcheon, Executive Director of Shelton Mason County Chamber of Commerce, who said this ordinance will give the police a tool to better carry out their duties. Ms. McCutcheon is in favor of recycling and a free store is a good idea.

DH Goins said that we do not want people to be “dumpster diving.” The idea is to try to change the behavior of the business community.

Mayor Cronce recognized Chief Moody who said the police need probable cause to stop someone and if someone is in a dumpster in the middle of the night this ordinance would allow the police to stop this person. This also will be an education tool.

Commissioner Moore thanked staff for the simplicity of the language in this ordinance.

The Commission requested a First Reading of Ordinance No. 1861-1214 as follows:
An Ordinance of the City of Shelton, Washington, Amending Shelton Municipal Code Chapter 8.08 by Adding to Section 8.08.060 Container Use

The Commission concurred to place Ordinance No. 1861-1214 under Old Business for the meeting of December 1, 2014, for further discussion and possible action.
2. **Public Defense Grant Funding** – Management Assistant Look reported that the City submitted a grant application for 2015 to the Washington State Office of Public Defense (OPD) to maintain the current level of the City’s Public Defense Program. We continue to apply for this grant because without the funding, the primary contracted public defender would be managing a caseload that is over twice the Washington State Bar’s suggested caseload. MA Look said the City received notice recently that we have again been awarded grant funding, this year with a $6,000 increase, for a total of $36,000 in 2015 for additional public defense services for our Municipal Court. With this funding the City will continue to contract with a second public defender to share the Municipal Court caseload, have additional funding available for attorney monitoring, have funding available for investigative services, and potentially increase the hourly rate paid for conflict counsel. MA Look requested the Commission accept the grant, authorize the Mayor to sign today as the Washington State Office of Public Defense has requested the signed grant agreement be returned by December 1, 2014.

**Public Comment on Possible Action Item (3 minute time limit per person)** – None

*Commissioner Olsen moved to accept and authorize the Mayor to sign the $36,000 grant with the Washington State Office of Public Defense, Commissioner Moore seconded the motion. A vote was taken and the motion passed.*

**Administration Reports**
- **Sewer Coalition Update** – City Administrator O’Leary introduced Management Fellow Amanda Ondrick who presented handouts and a Power Point with updated information on the Sewer Coalition. These included goals, cities who have contributed and monies raised to date. Ms. Ondrick said this is a statewide coalition of smaller local governments that will lobby the Legislature for wastewater grants during the 2015 legislative session.

**General Public Comment** - None

**Administrative Final Touches** – None

**Announcement of Next Meeting**
Mayor Cronce announced the next regular meeting of Monday, December 1, 2014 immediately following the Shelton Metropolitan Park District Meeting scheduled for 6:00 p.m.

**Adjournment**
Mayor Cronce adjourned the meeting at 3:10 p.m.