CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Study Session Minutes – October 14, 2013
Shelton Civic Center - 2:00 p.m.

Presiding: Mayor Pro-Tem Olsen and Commissioner Pannell, Mayor Cronce was excused.
Staff Present: Dave O’Leary, Vicki Look, Greg Clark, Mike Michael, Steve Goins, Dennis McDonald, and Tracy Wilson

Mayor Pro-Tem Olsen called the meeting to order at 2:00 p.m.

Mayor Pro-Tem Olsen announced an amendment to the agenda - Poverty Task Force Update under Item G - Administration Report would be removed from the agenda at this time.

Commission Reports
RAPSody Ride – Annual Report – Mr. Robert Bottman reported on the Rhapsody Ride, which brought 230 riders overnight to the City. Mr. Bottman is asking for $100.00 reimbursement to SOCK for the signage they provided directing riders to the City.

Commissioner Pannell commented that it was a great event.

One or more Commissioners will attend the following activities this week:
• Mason Transit Advisory Board

Public Comment
Mr. John Tarrant commented on a possible levy shift with Mason County that would raise property taxes in the City. He asked the Commission if they were aware of this process, if there had been any discussion with the County, and if they knew of any impacts to City residents.

Mayor Pro-Tem Olsen stated that it was touched on at the budget retreat and that he had been contacted by a Mason County Commissioner, but it hadn’t been discussed in length.

Mr. Jeff Hendrickson spoke for Ms. Linda Jones on chickens that are out of control in their City neighborhood and how it is affecting their property value and their life.

Mr. Tom Davis commented on the levy shift in Mason County. He was at the presentation and thinks it is a very good idea. He also stated that he would like more attention to the RAPSody Ride so the public might be more involved.

Consent Agenda
1. Vouchers numbered 70113 through 70300 in the amount of $626,903.50

Mayor Pro Tem Olsen moved to approve the consent agenda; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business
Wastewater Treatment Plant (WWTP) Design and Construction Services Contract, Amendment #14 - City Engineer (CE) Michael discussed contract amendment #14 for the completion of SCADA (Supervisory Control and Data Acquisition) system upgrades at the WWTP. There are three components to the completion and addition of an electronic O&M Manual, additional programming for SCADA, and hardware installation. He presented the scope and final budget which amounts to $637,839.26, which will be paid for by the grant. Staff requested the Commission approve contract Amendment #14 with Parametrix and authorize the Mayor to sign on their behalf when it is returned by Parametrix and requested place this item on the consent agenda for 10/21/13.
The Commission concurred to place the Wastewater Treatment Plant Contract Amendment #12 on the consent agenda for October 21, 2013.

Community Development Block Grant (CDBG) Request for Amendment #1 (Tab 3) – Capital Project Manager (CPM) McDonald discussed Amendment #1, and requested a time extension to allow time for closeout on the contract and work with end or project funding. Staff requested the Commission accept this amendment proposal, authorizing the Mayor to sign and place this item on the consent agenda for 10/21/13.

The Commission concurred to place the Community Development Block Grant (CDBG) Request for Amendment #1 on the consent agenda for October 21, 2013.

Administration Reports
CA O’Leary will be working on the budget this week.

General Public Comment - None

Administrative Final Touches
CA O’Leary referred staff to the current “looking ahead”.

Announcement of Next Meeting
Mayor Pro-Tem Olsen announced the next regular Commission meeting of Monday, October 21, 2013 at 6:00 p.m.

Adjournment
Mayor Pro-Tem Olsen adjourned the meeting to at 2:30pm

[Signatures]
Mayor Cronce
City Clerk Look