CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – August 18, 2014 6:00 p.m.
Shelton Civic Center

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Moore
Staff Present: Dave O’Leary, Vicki Look, Steve Goins, Greg Clark, Mike Michael, and Tracy Wilson

Mayor Cronce called the meeting to order at 6:00 p.m.

Commission Reports
Commissioner Moore met with Mason County Commissioner Terri Jeffereys to discuss potential project partnership opportunities between the City and the County.

Commissioner Olsen announced that she will be out of town Thursday and Friday.

Commissioner Olsen announced the Saturday inaugural Pickle Ball Tournament and that admission for spectators would be canned food donations.

Commissioner Olsen shared his experience witnessing drug court and its positive effects on the community. He read a handout on the program and encouraged everyone to attend at some point.

One or more of the Commissioners will attend the following activities this week:
• City of Shelton Budget Retreat
• KMAS Radio Show
• Mason County Democrats Picnic at Kneeland Park
• Criminal Justice Commission Meeting
• Green Diamond Chamber Event at Mason Lake Park

Public Comment
Mayor Cronce recognized Mr. Charles Orthmann who asked the Mayor if he had gone camping.

Toby Kevin spoke on NW Resources, an organization that is opening a residential treatment center downtown and how it has already benefitted the community by using local businesses for construction.

Mayor Cronce recessed the regular meeting and opened the Public Hearing at 6:11 p.m.

Public Hearing – Ordinance No. 1855-0814 – First Reading – An Ordinance of the City of Shelton, Washington, Adding a New Chapter to Title 20 of the Shelton Municipal Code Relating to Temporary Homeless Encampments

Community and Economic Director Steve Goins summarized the ordinance, which had been presented to the Commission on July 21, 2014. He stated that this ordinance would establish a permit process for churches and partners to secure permitting to facilitate temporary encampments for up to 90 days on church property. The City would impose certain safety conditions to protect not only the encampment residents, but also the surrounding property owners. The permit process would also include two meetings – one where staff would invite the applicant and notify property owners within 300 feet of the proposed encampment to attend the meeting. The second meeting would be a public meeting as well, and include the Hearing Examiner. CED Goins went on to review the various sections of the ordinance that the Commission had previously been briefed on, as well as the code of conduct, which was influenced by Seattle’s Tent Camp #3. This includes rules that prohibit littering, illegal drugs and alcohol, open flames, violence, and trespassing on neighboring properties. He said that other conditions require the managing agency to obtain a list of camp residents, which would be used to determine criminal backgrounds of camp residents. It is currently undecided as to whether or not registered sex offenders should be allowed in camps; if valid identification should be required; if smoking should be allowed, and if pets should be allowed. He also stated that there needs to be some discussion about loitering and whether or not other activities involving tenting should be allowed on church property such as weekend retreats or scouting functions. Staff feels that the latter should be discussed as a separated topic and should not be entertained as part of this ordinance.
CED Goins stated that the committee had not had a proper meeting yet and that would extend the public hearing even further.

Commissioner Moore would like the Human Services Committee to weigh in as well.

CED Goins said that staff could re-notice the meeting after the committee had a chance to meet on the ordinance.

Mayor Cronce asked the City Administrator Dave O’Leary’s input.

CA O’Leary proposed to suspend public hearing and allow the Human Services Committee to meet and bring back recommendations to the Commission at a later date.

At 7:05 p.m. Mayor Cronce followed CA O’Leary’s recommendation and left the Public Hearing open to be continued at a later date and reconvened the regular meeting.

Mayor Cronce recessed the regular meeting and opened the Public Hearing at 7:07 p.m.

Public Hearing – Ordinance No. 1855-0814 – First Reading – An Ordinance of the City of Shelton, Washington, Vacating a Portion of Madison Street – City Engineer Mike Michael presented the Vacation of Right of Way for Madison Street. He said it is a process that is dictated by State statutes. The first step was having the Commission adopt a resolution to set the public hearing which was done by late June. Staff then notified the public by placing an ad in the Journal, on the website and various posting in town including at the post office. The property is a section of Madison Street, between F and G Streets in the Mountain View area, adjacent to Callanan Park, which is only one of five property owners adjacent to the property. Property owners signed on to the vacation request. All staff involved collaborated in determining whether or not to bring the vacation. Two issues were looked at in this determination: The impact of the City’s ability extend street grids in the future and the impact of the City’s ability to continue serving customers. He said that, with the addition of a 20 foot utility easement, there will be no impact on the street grid system or customer utility service.

Public Testimony – None

CA O’Leary asked about the middle lot owned by Brian Murphy and was wondering if the City was violating City Code by giving Mr. Murphy alley access only.

CE Michael stated that it is a very common practice. He said the property in question has always been accessed by the alley.

CED Goins stated that since the alley has been used historically, it probably is not going to have much impact.

CA O’Leary would like staff to take a closer look at the alley issue.

Staff recommends that this item be placed under old business next week and for the Commission not to take action until CED Goins has a chance to take a look at alley issue.

Trisha Woollette, one of the property owners with alley access stated that the only other option is the ravine side of the property, so the alley is the best option for all of the homes.

CE Michael agreed.

At 7:17: p.m. Mayor Cronce continued the Public Hearing to the next week and reconvened the regular meeting.

Consent Agenda
1. Vouchers numbered 83952 through 84028 in the amount of $478,947.15
2. Payroll Warrants numbered 71923 through 72105 in the amount of $639,564.91
3. Commission Meeting Minutes from:
   • Business Meeting of August 4, 2014
   • Study Session of August 11, 2014
4. Human Services Committee Appointments of Mr. Toby Kevin, Mr. Charles Orthmann,
General Public Comment
Mayor Cronce recognized Ms. Marilyn Vogler who thanked the Commission for her appointment to the Human Services Committee as well as allowing the committee the opportunity to review Ordinance No. 1855-0814.

Administrative Final Touches
CE Michael stated that staff will be bringing before the Commission a briefing on the First Street Restoration for closeout with TIB.

Budget Modification for stormwater in relation to the work at the Park and Ride.

Commissioner Olsen announced again that the First Annual Pickleball Tournament will be held on Saturday and that admission for spectators will be canned food.

Announcement of Next Meeting
Mayor Cronce announced the next regular meeting of August 25, 2014, at 2:00 p.m.

Adjournment
Mayor Cronce adjourned the meeting at 7:36 p.m.

[Signatures]
Mayor Cronce
City Clerk Look