CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – August 4, 2014
Shelton Civic Center – 6:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Moore
Staff Present: Dave O'Leary, Vicki Look, Greg Clark, Tracy Wilson and Lesleann Kangas

Mayor Cronce called the meeting to order at 6:00 p.m.

Management Assistant Look requested a change to the agenda. She requested Resolution No. 1072-0814, regarding Human Services Committee to be placed under the consent agenda. MA Look said it was approved for this placement at the meeting of July 28, 2014. She also requested the reading of a press release under Commission Reports.

The Commission concurred with her requests.

Commission Reports
Management Assistant Look read a press release recognizing Commissioner Olsen who recently received a Certificate of Municipal Leadership (CML) from the Association of Washington Cities (AWC). Commissioner Olsen completed over 30 hours of training credits to earn this distinction.

One or more Commissioners will attend the following activities this week:
- Economic Development Council Luncheon
- Forterra Open House
- Law Enforcement Officers and Firefighters (LEOFF) Meeting
- MACECOM Meeting

Commissioner Olsen said the Memorial Hall was getting a new roof and he volunteered to re-install old fashioned vents to bring it back to its historical look.

Commissioner Olsen reported that a sewer plant in Centralia may no longer be able to accept sludge. The City of Shelton plant had dryers installed, with the upgrades to the plant, enabling us to treat our own sludge into biosolids. The next option for sludge is to haul to Yakima with the cost of approximately ¼ million dollars a year. Commissioner Olsen wanted to thank Public Works Staff for having the forethought of the dryers that could be a possible large cost savings.

Public Comment - None

Consent Agenda
1. Vouchers numbered 83862 through 83947 in the amount of $308,155.26
2. Commission Meeting Minutes from:
   - Business Meeting of July 21, 2014
   - Study Session of July 28, 2014
3. Resolution No. 1071-0814 – A Resolution of the City of Shelton, Mason County, Washington, Designating an American with Disabilities Act Coordinator and Adopting a Policy and Notice Regarding the ADA
4. Resolution No.1072-0814- A Resolution of the City of Shelton, Mason County Washington, To Establish an Advisory Citizens’ Committee on Human Services

Commissioner Olsen moved to approve the consent agenda; Commissioner Moore seconded the motion. A vote was taken and the motion passed.
Old Business

1. **H.D. Fowler Award Form – Second & Grandview Water Main Materials** – Public Works Director Clark presented a map indicating the replacement of a waterline starting at Second Street and Grandview Ave. going south to Satsop Ave. This request is to purchase materials so crews can install this 700 feet of an eight inch water line. DH Clark said that after receiving three bids, the low bidder is H. D. Fowler in the amount of $19,820.64. He said by adding this water line we will be able to feed the whole easterly side of the Angleside Zone. DH Clark requested the Commission approve the Award Form to H.D. Fowler.

Public Comment on Action Item – None

*Commissioner Moore moved to approve the award of material purchase to extend the watermain, Commissioner Olsen seconded the motion. A vote was taken and the motion passed.*

New Business - None

**Administration Reports**
City Administrator O’Leary announced that out of 40 applicants, five and one alternate have been chosen to be interviewed for the Police Chief position. A reception will be held at the Colonial House August 26, 2014 for a meet and greet of the candidates and the interviews will be held August 27, 2014.

CA O’Leary said there will be a Retreat August 19, 2014 to meet on the budget process.

**General Public Comment** - None

**Administrative Final Touches**
City Administrator O’Leary said that Community and Economic Development will be briefing on the downtown zoning amendments next week.

**Announcement of Next Meeting**
Mayor Cronce announced the next regular Commission meeting of Monday, August 11, 2014 at 2:00 p.m.

**Adjournment**
Mayor Cronce adjourned the meeting at 6:23 p.m.

[Signatures]

Mayor Cronce

City Clerk Look

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