CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Study Session Minutes – July 29, 2013
Shelton Civic Center - 2:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Pannell
Staff Present: Dave O’Leary, Greg Clark, Mike Michael, Steve Goins, Mark Ziegler, Kelly Mayo, John Ozga and Tracy Wilson

Mayor Cronce called the meeting to order at 2:00 p.m.

Commission Reports

Wastewater Treatment Plant – Satellite Plant – Outstanding Treatment Plant Award – Public Works Director Greg Clark presented Sewer Crew Lead John Ozga with a Department of Ecology Outstanding Performance award for the high level of compliance at the Wastewater and Satellite Treatment Plants. Pat Bailey, from the Department of Ecology will be at the City on September 16th, 2013, to present a plaque to Sewer Crew Lead John Ozga and the City.

Justin Cowling – Shelton Historical Tourism Report and Car Show Report – Mr. Justin Cowling, from the Mason County Historical Society presented the 2nd Quarter Lodging and Tax Fund Report for the Mason County Historical Society in 2013, as well as the Lodging and Tax Fund Report for the 2013 Downtown Car Show. Mr. Cowling reported 1986 visitors to Shelton for the quarter, bringing the total for the year to 3,035. The car show brought approximately 400 cars to Railroad Avenue and about 3,000 spectators.

One or more Commissioners will attend the following activities this week:
- Candidates Forum
- Commissioner Olsen will be meeting with Commissioner Jeffreys
- Veteran’s Committee
- Mason Transit Authority Groundbreaking Ceremony

Mayor Cronce reported that he and City Administrator O’Leary met with the Director of the Department of Ecology, Maia Bellon, regarding seeking grant funding for the Basin 3 project. He reported that project funding through grants will help minimize the effects on rate payers.

Public Comment - None

Consent Agenda
1. Transfer and direct banking fees in the amount of $6,595.27 and $4,614.10
2. Shelton Springs Infrastructure Acceptance
3. Shelton Springs Final Plat Approval

Commissioner Olsen moved to approve the consent agenda; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business –
Historic Preservation Board Sign Program – Community and Economic Development Director Goins gave a presentation on phases of the Sign Program that has been proposed by the Shelton Historic Preservation Board
- Phase 1: Replacement of the log sign at 12th and Railroad. The original sign would be moved and restored
- Phase 2: Signs to identify and promote the Simpson-Reed Local Historic District
- Phase 3: Signs to identify and promote the North Sheltonville Local Historic District
- Phase 4: Directory signs within the historic district
- Phase 5: “Caps” Placed on street signs

Phases 4 & 5 are not being proposed at this time. CED Director Goins explained funding for this project. The
Historic Preservation Board is raising funds for the project and are not asking the City to share in the cost. The moving and restoration of the original log monument has not been factored into the cost of the project, but Green Diamond has offered to restore the sign, and Miles Sand and Gravel has offered to build the new base for it. Mayor Cronce stated that he was pleased with the fact that the affected neighborhoods were being provided information on the project and that there was not going to be a cost to the City.

The Commission stated that they would like to see the money in place, both districts surveyed, and coordination with the Public Works Department before any signs get moved and asked that the project be brought back to the Commission when these items have been achieved.

**New Business** – None

**Administration Reports** – None

**General Public Comment** – None

**Administrative Final Touches** – The Interlocal Agreement with Mason County for equipment sharing is ready to go and will be in the packet for the next meeting.

**Announcement of Next Meeting**
Mayor Cronce announced the next regular Commission meeting of Monday, August 5, 2013 at 6:00 p.m.

**Adjournment**
Mayor Cronce adjourned the meeting at 2:31 pm

Mayor Cronce

City Clerk Look