CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Study Session Meeting Minutes – June 10, 2013
Shelton Civic Center - 2 PM

Presiding: Mayor Cronce, Commissioner Olsen, and Commissioner Pannell
Staff Present: Dave O'Leary, Kathleen Haggard, Vicki Look, Steve Goins, Greg Clark, Dave Eklund, Mike Michael, Jason Dose, and Lesleann Kangas

Mayor Cronce opened the meeting at 2:00 p.m.

Commission Reports
- Olympic Achievement Award – Mayor Cronce read and presented this Olympic Achievement Award to Jason Dose for his excellent work on the Shoreline Master Program Update. Community and Economic Development Director Goins, Port of Shelton Engineering Manager, Mr. Brandon Palmer and Shoreline Master Program Update Committee Member, Ms. Katherine Price thanked Mr. Dose for a job well done.

One or more Commissioners will attend the following activities this week:
Commissioner Pannell announced she would need to leave at 3:00 p.m. today.
- Flag Day/Alpine Way
- Housing Coalition Meeting
- Shelton Alliance for Viable Economic Revitalization (SAVER) Meeting
- MACECOM Board Meeting
- Shelton Mason County Chamber of Commerce Business After Hours at Peninsula Credit Union

Public Comment
Mayor Cronce recognized Mr. Forrest Cooper, representing the Shelton Historic Preservation Board, who asked the Commission for an estimated time frame on the approval of the sign presentation presented at a previous meeting.

Commissioner Olsen responded that he has heard from residents in his historic district and they would like to be included in the decision on the signs.

Commissioner Pannell said she thought that the presenters were going to bring the actual placement of the signs back to the Commission. Mr. Cooper said the actual placement will come from the City Engineer to allow for safety issues.

Mayor Cronce recognized Ms. Marilyn Vogler who said the construction crews and flaggers have done a good job with keeping traffic moving along First Street.

Old Business
1. Ordinance No. 1827-0413 – Second Reading - An Ordinance of the City of Shelton, Washington, Relating to the Adoption of Updated City of Shelton Design and Construction Standards – Community and Economic Development Director Goins presented the entire copy of Ordinance 1827-0413 that includes all the changes brought forward at previous meetings. DH Goins requested a Second Reading of Ordinance No. 1827-0413 and adoption.

Public Comment on Action Item
Mayor Cronce recognized Ms. Tracy Moore who congratulated the Commission on moving forward with this ordinance. Ms. Moore said sidewalks are benefits to communities; improving safety, retaining property values, walkable neighborhoods and show we are a quality community interested in bettering ourselves.
Mayor Cronce recognized Mr. Tom Davis who canvassed his neighborhood concerning sidewalks and he found that the main concern was that the City “do it right.” Mr. Davis said he would be happy to be the first on his block to have a sidewalk.

Commissioner Olsen and Commissioner Pannell said they are in favor of moving forward with this ordinance.

Mayor Cronce said he is opposed to this ordinance relating to the sidewalk standards, he believes sidewalks are a good thing but requiring a 60' or sometimes 30' stand alone chunk of sidewalk, that does not connect to anything would be his last option. He said especially knowing that many of these sidewalks may never get connected. Mayor Cronce said he does support requiring sidewalks in commercial and new developments and neighborhoods where there are sidewalks to connect to.

**Mayor Cronce requested a Second Reading of Ordinance No. 1827-0413 as follows:**

Ordinance No. 1827-0413 - An Ordinance of the City of Shelton, Washington, Relating to the Adoption of Updated City of Shelton Design and Construction Standards

Commissioner Pannell moved to approve Ordinance No. 1827-0413, Commissioner Olsen seconded the motion. A vote was taken and Commissioner Pannell and Olsen voted in favor and Mayor Cronce opposed, the motion passed with a majority in favor.

2. **Ordinance No. 1828-0513 – First Reading – An Ordinance of the City of Shelton, Washington, Adding a New Chapter 8.70 to the Shelton Municipal Code, Relating to Public Nuisances – DH Goins said at a previous meeting this was discussed as part of the abatement strategy. He said this would allow staff to move forward with regulations to deal with properties with an accumulation of garbage or other nuisances. A process can be put in place to get results in cleaning these places up. DH Goins said this will address the issue of abandoned cars but allows a car out in front that needs repairing or restoring. DH Goins requested a First Reading of Ordinance No. 1828-0513 and place it on the consent agenda for June 17, 2013.**

Commissioner Olsen said he is in full support of this ordinance but has concerns with being able to enforce these issues and would be in support of another code enforcement officer for the City.

Commissioner Pannell said this is a step in the right direction and her concern with this is someone who turns their neighbor in just because they do not like them.

Mayor Cronce said that he is in favor of this ordinance.

**Mayor Cronce requested a First Reading of Ordinance No. 1828-0513 as follow:**

An Ordinance of the City of Shelton, Washington, Adding a New Chapter 8.70 to the Shelton Municipal Code, Relating to Public Nuisances

The Commission concurred to place Ordinance No. 1828-0513 on the consent agenda for approval at the meeting at June 17, 2013.

**New Business**

1. **Target Zero Task Force Project & Manager Duties** – Police Chief Eklund reported that the current two year Target Zero Task Force Project Agreement expires on June 30, 2013. The new agreement as presented is for one year beginning July 1, 2013. Chief Eklund said the Shelton Police Department and City Attorney have reviewed the agreement and he is requesting the Commission approve the Mayor, and himself, to sign the agreement and place on the consent agenda for June 17, 2013. In conjunction with the Target Zero Task Force Agreement, the City of Shelton has had a contract with Michele Baumgart to perform the duties of the agreement. Chief Eklund requested the Commission approve the contract with Michele Baumgart to continue duties as the Target Zero Manager by placing on the consent agenda for June 17, 2013.
The Commission concurred to approve the Target Zero Task Force Project and Manager Duties with Michele Baumgart on the consent agenda for June 17, 2013, authorizing the Mayor and Chief Eklund to sign.

2. Ordinance No. 1831-0613 – First Reading - An Ordinance of the City of Shelton, Washington Adding Chapter Title 9 to the Shelton Municipal Code, Relating to Public Nudity – DH Goins presented this ordinance that will further address the moratorium established by Ordinance No. 1822-0213 that prohibits “bikini barista” coffee stands. This ordinance prohibits public nudity and establishes a definition for a “state of dress or undress” that would determine or define appearing in the nude. It will prohibit certain attire in public, and would apply to employees working in businesses such as “bikini barista” coffee stands that are not sexually-oriented businesses regulated by Shelton Municipal Code 20.35. Attorney Haggard said when this Ordinance is adopted it will be in place before the established moratorium expires in July. She said that, while, it was the bikini barista issue that brought this issue to everyone’s attention, truly this applies across the board to everyone. DH Goins requested a First Reading of Ordinance No. 1831-0613, with a Second Reading and adoption at the meeting of June 17, 2013.

Commissioner Olsen asked if espresso stands could have less than normal attire if operating in a certain zone. Attorney Haggard explained that an espresso stand could not because they are not identified as a sexually oriented business.

Mayor Cronce requested a First Reading of Ordinance No. 1831-0613 as follows:
Ordinance No. 1831-0613 - An Ordinance of the City of Shelton, Washington Adding Chapter Title 9 to the Shelton Municipal Code, Relating to Public Nudity

The Commission concurred to place Ordinance No. 1831-0613 for a Second Reading on the consent agenda for the meeting of June 17, 2013.

Administration Reports
City Administrator O’Leary said he is working on the Urban Growth Area Expansion.

Public Comment
Mayor Cronce recognized Ms. Kathy McDowell who said she was excited about the public nuisances ordinance moving forward. Ms. McDowell said she has a problem in her neighborhood and likes the idea of being able to enforce clean up of junk and trash in yards. She also asked, in reference to the public nudity, what the definition of a bikini is and Mayor Cronce said it was identified in the ordinance.

Mayor Cronce recognized Ms. Marilyn Vogler who asked if the public nuisances ordinance will apply to government, schools and parking lots. Ms. Vogler said one concern she has is dead trees and hoped there would be an allowance for a 20-30 foot tree truck to accommodate birds. She is also concerned with the storage of outdoor fuel containers and construction materials, which are functional, useful items and have a reason for being stored outdoors.

Administrative Final Touches
• DH Clark/Canyon Creek Storm loan funding opportunity

Announcement of Next Meeting
Mayor Cronce announced the next regular meeting of Monday, June 17, 2013 at 6:00 p.m.

Adjournment
As there was no further business the meeting was adjourned at 2:50 p.m.

Mayor Cronce
City Clerk Look