CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – June 3, 2013
Shelton Civic Center - 6:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Pannell
Staff Present: Dave O'Leary, Vicki Look, Greg Clark, Steve Goins, and Lesleann Kangas

Mayor Cronce called the meeting to order at 6:00 p.m.

Commission Reports
- Shelton Timberland Regional Library 1st Quarter Report – Ms. Patty Ayala Ross read and presented the 1st Quarter Report for the Shelton Timberland Regional Library. Some highlights in her report were circulation and member statistics, technology information, community programming and building projects and updates.

- Central Mason Fire & EMS Annual Report – Fire Chief Tim McKern read and presented the Central Mason Fire & EMS Annual Report. Some highlights in his report were community outreach, activity report, major incidents, hospital destination count, training and fire prevention. Chief McKern said a LID lift will be placed on the ballot for the district to bring the fire levy back to the 2006 level from $1.14 to $1.48, amounting to approximately $5.67 a month for a $200,000 home.

Commissioner Olsen asked about the upcoming Fireworks Ban and what would be done to inform the community. Chief McKern responded that the ban would not be effective until October and he is working with the Police Department to get the information out to citizens.

Mayor Cronce suggested volunteers to distribute information on the upcoming Fireworks Ban.

One or more Commissioners will attend the following activities this week:
- Law Enforcement Officers and Fire Fighters (LEOFF) Board Meeting
- Economic Development Council Board Meeting
- Community Life Line

General Public Comment
Mayor Cronce recognized Mr. Forrest Cooper who spoke of his concerns with office spaces filling our downtown retail spaces.

Mayor Cronce recognized Mr. Tom Davis who proposed a City sponsored citizen task force to look at all the concerns and situations with the downtown area homeless.

Mayor Cronce recognized Mr. John Tarrant who thanked the Public Works Department for their efforts in the cleanup resulting from Forest Festival activities. He also said he would be interested in a task force that would include some of the homeless people.

Mayor Cronce recognized Ms. Tracy Moore who commented that the homeless situation will not disappear and all the exaggerated talk on the homeless is a disservice to our community. Ms. Moore also spoke on the concerns of substandard housing in the City hoping that the testimony from the Shelton School District on this subject will not be ignored.

Consent Agenda
1. Vouchers numbered 81052 through 81118 in the amount of $311,047.87
2. Ordinance No. 1830-0613 – Second Reading - An Ordinance of the City of Shelton, Washington, Relating to Land Use; Repealing the 1995 City of Shelton Shoreline Master Program and Adopting a New Shoreline Master Program
Commissioner Olsen moved to approve the consent agenda; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business
1. Ordinance No. 1827-0413 – First Reading - An Ordinance of the City of Shelton, Washington, Relating to the Adoption of Updated City of Shelton Design and Construction Standards – Community and Economic Development Director Goins introduced Ms. Jean Carr of SCJ Alliance who said it has been a pleasure working with City Staff for this consistent, complete and solid document that will serve the City well now and into the future. DH Goins said an edit from the previous meeting is that frontage improvements shall be constructed across the entire site frontage and corner lots shall include the radius corner and side street improvements. The changes in new development have not changed, only infill lots. The copy for tonight’s presentation is missing some of the pages so staff requested a First Reading of Ordinance No. 1827-0413 and place under Old Business for the meeting of June 10, 2013.

Commissioner Olsen asked about the trigger for remodel being 50 percent of assessed value and if a garage would trigger that? DH Goins said a specific example of a new separate structure, like shop or garage, was not included in the ordinance. The valuation is for the improvements on the property and in most cases a shop or garage would not trigger the 50 percent.

Commissioner Olsen asked Ms. Carr about her experiences with similar size cities facing infrastructure problems like the City of Shelton’s unfinished sidewalks, do they continue with the sidewalks or give up. Ms. Carr said some of both but the City of Shelton has been forward in their thinking about improvements for future generations and installing sidewalks in isolated patches is a hard challenge, but the bottom line is that you have to start somewhere in building the network.

Commissioner Olsen said he is proud to be part of moving forward with the sidewalks for the health and safety of our neighborhoods.

The Mayor requested a First Reading of Ordinance No. 1827-0413 as follows:
Ordinance No. 1827-0413 – First Reading - An Ordinance of the City of Shelton, Washington, Relating to the Adoption of Updated City of Shelton Design and Construction Standards

The Commission concurred to place Ordinance No. 1827-0413 under Old Business for the meeting of June 10, 2013 for a Second Reading and adoption.

New Business - None

Administration Reports - None

Public Comment
Mayor Cronce recognized Mr. Tom Davis who said the frontage improvements are a step in the right direction. He said that community pride is contagious and sidewalks in the city are a positive step.

Administrative Final Touches
- DH Goins – Junk/Litter Ordinance
- DH Goins - Barista Moratorium Ordinance

Announcement of Next Meeting
Mayor Cronce announced the next regular Commission meeting of Monday, June 10, 2013 at 2:00 p.m.
Adjournment
As there was no further business the Commission business meeting was adjourned at 7:09 p.m.

Mayor Cronce

City Clerk Look