CITY OF SHELTON, WASHINGTON - CITY COMMISSION  
Business Meeting Minutes – April 7, 2014  
Shelton Civic Center - 6:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Moore  
Staff Present: Dave O’Leary, Vicki Look, Greg Clark, Terry James, and Tracy Wilson

Mayor Cronce called the meeting to order at 6:04 p.m.

**Commission Reports**
One or more Commissioners will attend the following activities this week:

- Housing Coalition Meeting
- Law Enforcement Officers and Firefighters (LEOFF) Disability Meeting
- Youth Empowerment Strategies (YES)
- MACECOM Board Meeting
- Economic Development Council Board Meeting
- Economic Development Council Monthly Luncheon

**Public Comment**
Mayor Cronce recognized Mr. Forest Cooper, who presented the Commission with a list of signatures to remove the new planter boxes on Railroad Avenue – specifically the one at 5th and Railroad. Mr. Cooper discussed impacts that the boxes will have on the community, which included line of sight for vehicles and pedestrians. He also brought up the size of boxes, stating that all four of them contain enough aggregate concrete to lay a sidewalk 6 feet wide and 40 feet long. The list of signatures was gathered from business owners, building owners, and employees along Railroad. As a business owner, Mr. Cooper is requesting the planter boxes, along with the trees, be removed immediately and placed in another location with less impact on the community.

Mayor Cronce recognized Mr. Tom Davis, who spoke on the establishment of the Advisory Citizens’ Committee on Human Services. He is asking that the Commission allow the Committee to list their own priorities in the order of importance that they decide. He also asked the Commission to consider whether the Open Public Meetings Act applies in this situation, up to and including recording of the meetings and whether or not public comment will be taken.

**Consent Agenda**
1. Vouchers numbered 83070 through 83165 in the amount of $296,751.01
2. Transfer and Banking Fees in the amount of $129,827.02
3. Manual Warrant numbered 83069 in the amount of $3,745.26 to Key Bank
4. Commission Meeting Minutes from:
   - Business Meeting of March 17, 2014
   - Study Session of March 24, 2014
   - Study Session of March 31, 2014
5. Resolution #1062-0314 – A Resolution of the City of Shelton, Washington Adopting Policy Protecting Fair Housing Rights
6. Resolution #1065-0414 – A Resolution of the City of Shelton, Mason County, Washington, to Establish an Advisory Citizens’ Committee on Human Services

*Commissioner Olsen moved to approve the consent agenda as is, but remove item 6, placing under old business for the next meeting for further discussion; Commissioner Moore seconded the motion. A vote was taken and the motion passed.*

**Old Business** – None
**New Business**

*Design Contract Award to KPFF -- SR3 Enhancements* - Public Works Director Clark reported on the progress of this project and discussed the reasons for delay, including funding, right away issues, and finding matching funding. The project has been ramping up the last two years and more stormwater drainage to the area will greatly enhance the wetlands, if managed properly. The goal is to enrich the wetlands to what they used to be, using a culvert to bring more saltwater into the area, which will also inhibit invasive plant growth. The project is moving into the design stage, so it will be able to be finished. Thirteen firms responded to the City’s RFQ, the top 3 were interviewed and after consideration, KPFF was chosen. Further information regarding estimates will be presented to the Commission at a later date. The goal is to get a long-term design and then build as much as possible to satisfy the grant requirements in the short-term. DH Clark is requesting this item be placed under old business for April 14, 2014 and request for the Commission to authorize Mayor to sign the paperwork for WSDOT.

Commissioner Moore briefly discussed with staff, her concerns regarding David Shelton’s pear orchard and the importance of preserving their historical value, as well as taking advantage of preservation grant monies. Staff assured her that preservation of the orchard was definitely being taken under consideration for this project and stated that Community and Economic Development Director (CED) Steve Goins, who was not at the meeting, is potentially handling that portion of the project.

Mayor Cronce stated that this item will be addressed next week under old business, at which time CED Goins will be available for questions.

**Administration Reports**

City Administrator Dave O'Leary stated that he would be discussing the SR3 Enhancement Project and the pear orchard with staff this week.

**General Public Comment**

Mayor Cronce recognized Ms. Sally Kesselman, who spoke on the planter boxes on Railroad Avenue. She stated that she is backing Mr. Forest Cooper in requesting removal of the planter boxes. She said that, as a business owner of twelve years, she has seen pedestrians nearly hit and vehicle accidents due to already compromised visibility at the intersections and the boxes are only going to make it worse. She would like to see the City support local businesses and remove the planter boxes.

**Administrative Final Touches** - None

**Announcement of Next Meeting**

Mayor Cronce announced the next regular Commission meeting of Monday, April 14, 2014 at 2:00 p.m.

**Adjournment**

Mayor Cronce adjourned the meeting at 6:32 p.m.

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Mayor Cronce

City Clerk Look