CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Study Session Minutes – March 31, 2014
Shelton Civic Center - 2:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Moore
Staff Present: Dave O’Leary, Vicki Look, Steve Goins, Greg Clark, Cathy Beierle and Lesseann Kangas

Mayor Cronce called the meeting to order at 2:00 p.m.

Commission Reports

One or more Commissioners will attend the following activities this week:
- Fashion Cents – Ribbon Cutting Ceremony
- Chamber Event Coffee & Conversation – Rooster Restaurant

Public Comment

Mayor Cronce recognized Mr. Forrest Cooper who requested a stop work on the planter boxes being placed downtown. Mr. Cooper said he would present a request in writing detailing his safety and aesthetic concerns.

Consent Agenda

1. Civic Center Rotating Art Gallery Shelton Arts Commission Recommended Art – Ms. Diana Fairbanks - Oil, Ms. Laraine Wade - Oil, and Mr. David May – Ceramics
2. Ordinance No. 1846-0314 – Second Reading – An Ordinance of the City of Shelton, Washington, Amending the Chapter 14.20 of the Shelton Municipal Code to Repeal the Capital Hill Sewer Connection Charge Prospectively
4. Lake Blvd Road Restoration Design Contract – SCJ Alliance not to exceed $478,265 – Authorize the Mayor to sign all related documents when returned from contractor
5. Basin 3 Design – Department of Ecology Funding Agreement, Amendment #1 to Loan Agreement #L1200003 – Authorize the Mayor to sign

Commissioner Olsen moved to approve the consent agenda; Commissioner Moore seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business

1. Resolution #1065-0414: A Resolution of the City of Shelton, Mason County Washington, to Establish an Advisory Citizens’ Committee on Human Services – Community and Economic Development Director Goins reported this draft resolution provides the goals and objectives for creating an advisory committee, and the processes by which the committee would operate. This “City Poverty Committee” was a recommendation of the City of Shelton Poverty Task Force Report presented to the Commission at previous meetings. The draft resolution includes:
   1. Formerly establishes this advisory committee, which could be titled the “Human Services Committee.”
   2. Describes the configuration of the committee.
   3. Sets the appointment and term of members.
   4. Defines the responsibilities of the committee.

DH Goins requested the Commission place Resolution #1065-0414 on the consent agenda for April 7, 2014.

Mayor Cronce recognized Ms. Marilyn Vogler who spoke on the title of the resolution. Ms. Vogler recommended the Commission not lose track of poverty and suggested keeping the notion of poverty in the forefront by keeping the word poverty in the title of the resolution.

Mayor Cronce recognized Mr. Toby Kevin who applauded DH Goins for his efforts and urged the Commission to act as quickly as possible. Mr. Kevin said it is the job of the community to address the poverty issue. He urged the
Commission to continue to move forward with a leadership role. He commented that he would like to see the word community in the title.

Commissioner Olsen said that bringing the City into this is a great move but it is up to the community to continue to do the work. He said he is involved with many boards pertaining to the poverty subject.

Commissioner Moore said it is extremely inspiring on how many community members are involved with the various boards. She said the issue is being recognized in the community and the community is embracing the ongoing problem and wants to be part of the solution. Commissioner Moore thanked and applauded DH Goins for his efforts.

Mayor Cronce said this is an area where this Commission is supportive. He said this community has a lot of groups involved in working with poverty in our community.

The Commission concurred the title is okay and the committee can determine a name if needed.

The Commission concurred to place Resolution #1065-0414 on the consent agenda for April 7, 2014.

2. Resolution #1062-0314 – A Resolution of the City of Shelton, Washington, Adopting Policy Protecting Fair Housing Rights – Community and Economic Development Director Goins reported that the City of Shelton was awarded a Community Development Block Grant (GDBG) funding from the US Department of Housing & Urban Development and the Washington Department of Commerce, to provide pass through for the construction of a homeless shelter, built by the Mason County Shelter. Part of the funding requirement states the City must comply with Title VIII of the Civil Rights Act of 1968, commonly known as “Fair Housing Act.” One element of the Act requires the City adopt and publish a “Fair Housing Resolution.” DH Goins requested the Commission place Resolution #1062-0314 on the consent agenda for April 7, 2014.

The Commission concurred to place Resolution #1062-0314 on the consent agenda for April 7, 2014.

3. Growth Management Act 2016 Comprehensive Plan Update – Grant Application – Community and Economic Development Director Goins said this request is to consider a submittal of a grant application with the Washington State Department of Commerce (Commerce) for Growth Management Services grant funding to assist with the 2016 update of Shelton’s comprehensive plan and development regulations. This grant funding is to provide assistance to the City to complete requirements which obligates the City of Shelton to revise the City’s comprehensive plan and development regulations for compliance with the Growth Management Act by June 30, 2016. The offer from Commerce is to provide Shelton with $9,000 from the 2013-2015 Biennium operating budget, with the anticipation that an added $9,000 grant from the 2015-2017 Biennium operating budget will be obligated. For the City of Shelton to be eligible, the completed grant application must be submitted by April 18, 2014. DH Goins requested the Mayor sign a letter of support which will allow staff to submit the application; the submittal does not obligate the City to accept grant funding.

The Commission concurred for the Mayor to sign a letter of support allowing staff to submit the grant application for the Growth Management Act 2016 Comprehensive Plan Update.

Administration Reports – None

General Public Comment – None

Administrative Final Touches
- DH Clark – 2 SR3 Contracts – Entry Corridor & Park & Ride

Announcement of Next Meeting
Mayor Cronce announced the next regular meeting Monday, April 7, 2014 at 6:00 p.m.
Adjournment
Mayor Cronce adjourned the meeting at 2:30 p.m.

Mayor Cronce

City Clerk Look