CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Study Session Meeting Minutes – March 25, 2013
Shelton Civic Center - 2 P.M.

Presiding: Mayor Cronce, Commissioner Olsen, and Commissioner Pannell
Staff Present: Dave O‘Leary, Vicki Look, Steve Goins, Cathy Beierle, Greg Clark, Mike Michael and
Lesleann Kangas

Mayor Cronce opened the meeting at 2:00 p.m.

Commission Reports

One or more Commissioners will attend the following activities this week:
• Showing of videos showcasing the Shelton community
• Mason County Board of Health
• Timberland Library Board Meeting
• Mental Health Advisory Meeting

General Public Comment
Mayor Cronce recognized Mr. Tom Davis who said he is generally in favor of our Mayor/Commissioners form of
government not allowing one person to make decisions. He said when it doesn’t work is when there is an offer to
the City that is never voted on or put through the public process, in particular the marijuana business wanting to
locate at the old Rainier building. This business would employ 50 people and the City needs legitimate
economic businesses. Mr. Davis said he heard an offer was made and turned away before any public process. He
asked who knew, when they knew and why did it not go through the public process.

Commissioner Olsen said he was also approached about this business proposal and he was asked questions and
did not have answers. He said he would like to know where this came from and regardless of the business it
should go through the process.

Mayor Cronce recessed the regular meeting and opened the Public Hearing at 2:05 p.m.

Public Hearing – Ordinance No. 1824-0313 – Second Reading - An Ordinance of the City of Shelton,
Director of Community and Economic Development Goins reported that this was presented in detail at the
Commission meeting of March 18, 2013 and the entire presentation was recorded and can be viewed on the City
of Shelton website. DH Goins introduced Ms. Black, FCS Group consultant, who presented a power point on the
City of Shelton Sewer Utility 2013-2019 Revenue Needs Assessment. Ms. Black presented Revenue
Requirements including: operating expenses, existing debt outstanding, new debt, contract obligations and fiscal
policies. Her recommendation is to use some reserves to make a level increase in rates in 2013 and 2014,
otherwise it would be a significant larger increase in 2013. The proposed rate increase of 20 percent is necessary
to support ongoing operation and maintenance, debt service payments, and needed capital projects while
maintaining a fund balance for future maintenance, cash flow, and unforeseen issues. Staff said the City will
continue to pursue grant funding to help pay for projects to improve the infrastructure. DH Goins requested a
Second Reading and adoption of Ordinance No. 1824-0313.

Public Testimony
Mayor Cronce recognized Mr. Tom Davis who said the presented chart did not reflect Shelton. He said that all
businesses will be affected by rate increases and will not attract new business.

Management Assistant Look reported that this was posted on YouTube for comments and public testimony and
none were received.

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Commissioner Pannell added that she has been working on this project for twelve years and long hours have been spent being concerned about the impact to the rate payers. She said as far as driving business away, we could not have added businesses if this sewer system was not completed.

Commissioner Olsen said we would not have any growth without doing this project and it was mandated by the State to complete.

Mayor Cronce said he does not want to raise rates but this had to be done. He said at this time this is the right thing to do.

Mayor Cronce closed the Public Hearing at 2:33 p.m.

Mayor Cronce requested a Second Reading of Ordinance No. 1824-0313 as follows: An Ordinance of the City of Shelton, Washington Relating to Sewer Service; Amending Shelton Municipal Code Sections 14.28.020 through 14.28.060

Commissioner Pannell moved to approve Ordinance No. 1824-0313, Commissioner Olsen seconded the motion. A vote was taken and the motion passed.

Consent Agenda
2. Department of Ecology Coordinated Prevention Grant Application – Authorize the Mayor to sign
3. Cingular Wireless Settlement – Authorize the Mayor to sign

Commissioner Olsen moved to approve the consent agenda as read; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business
1. Resolution No. 1046-0313 – A Resolution of the City of Shelton, Washington Amending the Comprehensive Six (6) Year Transportation Improvement Program for the City of Shelton for the Years 2013 through 2018 – City Engineer Michael presented this in detail at the meeting of March 18, 2013, and the entire presentation was recorded and can be viewed on the City of Shelton website. CE Michael said due to late breaking changes in the project list he is bringing the new information forward tonight. Unfortunately, in the last couple months Federal Highways has come down hard on the timing issues affecting one of the projects on the list which is a small pedestrian project and given the timing that Federal Highways has placed on us the likelihood of the City making the deadlines for the project is getting limited. One of the funding sources for the project is through the Peninsula Regional Transportation Planning Organization (PRTPO). CE Michael said that as such, we are better off letting the money go back to PRPTO for a project that is ready to go, and staff will seek a more funding down the road. There is also a project not on the list, a pedestrian project around Evergreen School. CE Michael requested the Commission approve Resolution No. 1046-0313

Commissioner Olsen moved to approve Resolution No. 1046-0313, Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

New Business
1. Peterbilt 10/12 Dump Truck Purchase – Public Works Director Clark said that the City was scheduled to replace the 1989 International Six-Yard Dump Truck, as of 2004, but has continued to utilize the equipment nine years beyond the established useful life of 15 years. This vehicle is currently used to transport asphalt from Nisqually, which is approximately a 2.5 hour run to haul the asphalt. Recently, it was discovered that Wilder’s has purchased the former Ace asphalt plant, in Belfair, which is expected to open in June. However, even though this is a shorter route (than to Nisqually) with slower speed limits on Highway 3, and traffic congestion in Belfair
it will not reduce the overall time necessary to haul the products. In addition to replacing outdated equipment this purchase would reduce man hours and fuel by half, resulting in substantial long-term savings. The new dump truck would also be utilized, throughout the City, for the on-going parking strip maintenance, snow removal and sanding programs. The City approved a 2013 budget line item within the EMR Fund, for a Peterbilt 12-Yard Dump Truck, in the amount of $255,000.00. The Peterbilt Chassis was awarded to Western Peterbilt and the Dump Truck Body was awarded to Northend Truck Equipment together totaling $254,493.46. DH Clark requested the Commission place the Vendor Award Forms for Western Peterbilt and Northend Truck Equipment on the consent agenda for April 1, 2013.

*The Commission concurred to place the Vendor Award Forms for Western Peterbilt and Northend Truck Equipment on the consent agenda for April 1, 2013 to purchase the Peterbilt 10/12 Dump Truck in the total amount of $254,493.46.*

**Administration Reports** - None

**Public Comment**
Mayor Cronce recognized Mr. Tom Davis who said he did not mean to be critical of the Treatment Plant as he is in support of the sewer upgrades. He just asks that we learn from this and the next time we have a large capital improvement project we review it with a more critical eye.

**Administrative Final Touches**
CA O’Leary said to refer to the current printed Looking Ahead.

**Announcement of Next Meeting**
Mayor Cronce announced the regular Commission meeting of April 1, 2013 at 6:00 p.m.

**Adjournment**
As there was no further business the meeting was adjourned at 2:50 p.m.

\[signature\]
Mayor Cronce

\[signature\]
City Clerk Look