Executive Session – Executive Conference Room - 5:30 pm – The Commission, Dave O’Leary, Vicki Look, Steve Goins, and Cathy Beierle were in attendance for 25 minutes to discuss the purchase/sale of real estate. The Commission adjourned the Executive session at 5:55 p.m.

Convene to Regular Business Meeting - 6 P.M.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Pannell
Staff Present: Dave O’Leary, Vicki Look, Steve Goins, Mike Michael, and Lesleann Kangas

Mayor Cronce called the meeting to order at 6:00 p.m.

Commission Reports

One or more Commissioners will attend the following activities this week:
- Shelton Mason County Chamber of Commerce Executive Board Meeting
- Law Enforcement Officers and Fire Fighters (LEOFF) Board
- Mt. View Elementary School- Read Dr. Seuss Books
- Ribbon Cutting Ceremony

Public Comment
Mayor Cronce recognized Ms. Jerry Ekenrode who asked the Commission if there is a vision for the City of Shelton. Ms. Ekenrode asked if there is a vision, does the Commission, as leaders of the community, have ownership in the vision and if not who does.

Consent Agenda
1. Vouchers numbered 80442 through 80529 in the amount of $668,525.77
2. Manual Warrant numbered 80530 in the amount of $29,259.85 to Department of Revenue
3. Commission Meeting Minutes from:
   - Business Meeting of February 19, 2013
   - Study Session of February 25, 2013
4. Shelton Historic Preservation Board Re-appointment – Mr. Bill Busacca for a term ending December 2014

Commissioner Olsen moved to approve the consent agenda; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Old Business
   Vendor Award Form – Acting Public Works Director Michael said that at the last meeting the Mayor had asked what happens to the truck that is being replaced. CE Michael reported that typically it would be surplus under the appropriate process as laid out in the Revised Code of Washington. According to the staff there has been further discussion on keeping the truck for a back up in the garbage department. If, at a later time, the decision is made to surplus the older truck it will be brought back for Commission discussion.

Public Comment on Action Item - None

Mayor Cronce thanked CE Michael and requested a motion to approve the Vendor Award Form to Western Peterbilt, Inc.
Commissioner Pannell moved to authorize the purchase of the Peterbilt Automated Side Loader with Labrie Automizer Split Body and authorize the Commission to sign the Vendor Award Form with Western Peterbilt, Inc., Commissioner Olsen seconded the motion. A vote was taken and the motion passed.

New Business - None

Administration Reports

1. **Purchase/Sale Real Estate** – City Administrator O’Leary reported that this concerns real estate purchase and sale specifically related to the property that had the Park Manor Apartments. The City demolished the building in 2008 using a court order that allowed us to bill the property owner. We are coming up to a point of a foreclosure sale in the original lien amount of $65,000 and with accrued interest the current amount owed is $105,000. The County is also owed back taxes in the amount of $5,200. At the tax sale, scheduled for April 11th, to protect our equity in the property we need to buy it ourselves or offer to someone else to get cashed out. This was discussed in the Executive Session and it was indicated that the smart thing to do would be to reduce the price. The idea is to sell and use the money towards future abatements and by lowering the expected yield from $105,000 to $44,000 the property would be available for under $50,000. If we do not get a buyer at the sale we could sell it ourselves. CA O’Leary requested authority to communicate to the County Assessor that the City requests the claim against the Park Manor property be lowered from $105,000 to $44,000.

Commissioner Olsen moved to authorize the City Administrator to give permission to the County Treasurer to offer the Park Manor property at a net yield of $44,000 to the City; Commissioner Pannell seconded the motion. A vote was taken and the motion passed.

Public Comment - None

Administrative Final Touches - None

Announcement of Next Meeting
Mayor Cronce announced the next regular Commission meeting of Monday, March 11, 2013, at 2:00 p.m.

Adjournment
As there was no further business the Commission business meeting was adjourned at 6:20 p.m.

Mayor Cronce

City Clerk Look