CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – February 3, 2014
Shelton Civic Center - 6:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Moore
Staff Present: Dave O'Leary, Vicki Look, Steve Goins, Shelby Conklin, Cathy Beierle, Terry James, Tracy Wilson and Lesleann Kangas

Mayor Cronce called the meeting to order at 6:00 p.m.

Commission Reports

One or more Commissioners will attend the following activities this week:
- Law Enforcement Officers and Fire Fighters (LEOFF) Board Meeting
- Economic Development Webinar

Commissioner Olsen said he attended the Association of Washington Cities (AWC) Conference where he learned about possible grant/loan funding and that cities will not be able to depend on the state for funding in the future. He said this will have a bearing on the City’s upcoming proposed water project.

Mayor Cronce said the AWC Conference was a good opportunity to network with other cities from across the state.

Public Comment - None

Consent Agenda
1. Vouchers numbered 82709 through 82763 in the amount of $49,248.34
2. Commission Meeting Minutes of:
   - Retreat of January 9, 2014
   - Study Session of January 13, 2014
   - Business Meeting of January 21, 2014

Commissioner Olsen moved to approve the consent agenda; Commissioner Moore seconded the motion. A vote was taken and the motion passed.

Old Business - None

New Business
1. Interlocal Agreement between the City of Shelton and the City of Wapato for Jail Services – Municipal Court Administrator Conklin reported that in 2004 the City of Shelton entered into an Interlocal Agreement (ILA) with the City of Wapato for Supplemental Jail Services. At that time their daily rate was $35.00 per day. Since then, their rate has increased to the current rate of $50.00 per day. In 2010, an Addendum to the ILA required that the City of Shelton guarantee payment for one bed per day for the year regardless of whether there is a person filling that bed or not. They requested the guarantee because as they were holding inmates from other jurisdictions they could easily fill the bed with someone from a jurisdiction other than Shelton. Over a short period of time, we had difficulty getting the City of Wapato to take more than one person from Shelton. It became a problem so the City of Shelton entered into another ILA with the City of Forks for Supplemental Jail Services late in 2011, at the rate of $45.00 per day, plus a nominal transportation fee. Given the increased cost and other requirements Administrator Conklin requested the Commission authorize the Mayor to sign a Notice of Intent to Terminate the ILA with the City of Wapato for Jail Services per the agreement.

Public Comment on Action Item – None
Commissioner Moore moved to terminate the agreement with the City of Wapato and authorize the Mayor to sign the Notice of Intent; Commissioner Olsen seconded the motion. A vote was taken and the motion passed.

2. Ordinance No. 1844-0214 – First Reading - An Ordinance of the City of Shelton, Washington, Amending Section 21.08.010 of the Shelton Municipal Code, Relating to SEPA Guidelines – Community and Economic Development Director Goins said the changes would adopt and incorporate sections of the Department of Ecology’s (DOE) SEPA guidelines into the Shelton Municipal Code (SMC), making our regulations current and consistent with DOE guidelines. DH Goins requested a First Reading of Ordinance No. 1844-0214 and place it on the consent agenda for a Second Reading and adoption for the meeting of February 10, 2014.

Mayor Cronce requested a First Reading of Ordinance No. 1844-0214 as follows:
An Ordinance of the City of Shelton, Washington, Amending Section 21.08.010 of the Shelton Municipal Code, Relating to SEPA Guidelines

The Commission concurred to place Ordinance No. 1844-0214 on the consent agenda for a Second Reading and approval for the meeting February 10, 2014.

3. Ordinance No. 1845-0214 – An Ordinance of the City of Shelton, Washington, Establishing the Shelton Hills Planned Action Pursuant to the State Environmental Policy Act – Community and Economic Development Director Goins reported that the Final Environmental Impact Statement for the Shelton Hills Development has been released. The document has been dispersed to the community and hard copies are available at the library and city hall. Some of the included items are concerns about the development site involving Goose Lake, “C” Street and where the school might be located. The document discusses how different mitigations are proposed to deal with those circumstances such as barriers to keep people out of those areas insuring public safety. DH Goins said there have been a number of comments about the critical aquifer recharge area and regulations that are in place now require that any development would need to meet the City’s regulations for development over a critical aquifer recharge area. This development will have some impacts that include a fair amount of pavement and grading activities that will occur. The stormwater mitigations that are proposed are intended to mitigate for stormwater runoff, how it is treated, and how it recharges the aquifer. Also, there is concern over the location of the proposed school site that has to be located out of the airport flight plan in Zone 6. In mitigations for potentially developing a school near a landfill, this will be dealt with meeting Department of Ecology (DOE) approval. The other item is a planned action ordinance that would establish that environmental review that has been done is sufficient for development that has been described. All of the different features have been looked at so any future project or site specific that comes in and falls in the criteria would need no further environmental review. DH Goins asked for the Commission to set a Public Hearing for February 18, 2014 for further comments and discussion.

Commissioner Olsen asked about the proposed school site and if that was the only spot where that can happen. DH Goins responded that with current regulations that is correct and that the airport overlay zoning would have to be modified so a school could be permitted in Zone 6. The area for the proposed school is a triangle shape area outside of Zone 6 by “C” Street.

Mayor Cronce thanked DH Goins for all of his hard work on this project.

Commissioner Moore said the document is extensive but she wanted citizens to know it is a priority to have the two toxic waste sites cleaned up.

DH Goins said staff has been discussion with DOE getting an assessment of the City landfill site. They have been working on a scoping award for a consultant to do an initial evaluation. This will help DOE to evaluate how the site ranks among other polluted sites in the State. The Goose Lake site cleanup has been discussed for years but has been stalled due to the uncertainty of the cleanup activity that will occur.

Commissioner Olsen said that the City is working with DOE to do all we can to move forward with the environmental concerns.
The Commission concurred to set a Public Hearing for February 18, 2014 for the Final Environmental Impact Statement and Planned Action Ordinance to allow for public review and comment and further consideration

**Administration Reports**
City Administrator O’Leary said there would be a webinar Wednesday, February 5, 2014, regarding Economic Development for the Commission to attend if they were available.

**General Public Comment**
Mayor Cronce recognized Ms. Pat Vandehey who requested a meeting with individual Commissioners and planners to address her concerns with “C” Street and Goose Lake. Ms. Vandehey said environmental issues are going up in our area and pollution and contamination does not go away.

Mayor Cronce suggested Ms. Vandehey come back to next week’s Commission Meeting as a scheduled item where her time would not be limited to three minutes.

Commissioner Olsen and Commissioner Moore said they would meet with her individually to hear her concerns.

Mayor Cronce recognized Ms. Teri Thompson who wanted to verify what is supposed to happen at a Public Hearing. Her concerns are that issues of concern that have been addressed at previous Public Hearings have not been implemented.

DH Goins said the process allows input and to hear and evaluate comments and respond.

Ms. Thompson said words like anticipate cannot be used when concerning health. She said she spoke with Department of Ecology and the toxic clean-up is based on political pressure. Ms. Thompson recommended having experts attend the next meeting to talk about our area.

**Administrative Final Touches**
- DH Goins – 218 S. Second Historic Register

**Announcement of Next Meeting**
Mayor Cronce announced the next regular Commission meeting of Monday, February 10, 2014 at 2:00 p.m.

**Adjournment**
Mayor Cronce adjourned the meeting at 6:44 p.m.

Mayor Cronce

City Clerk Look