CITY OF SHELTON, WASHINGTON - CITY COMMISSION
Business Meeting Minutes – April 20, 2015
Shelton Civic Center - 6:00 p.m.

Presiding: Mayor Cronce, Commissioner Olsen and Commissioner Moore
Staff Present: Dave O’Leary, Vicki Look, Darrin Moody, Tracy Wilson and Lesleann Kangas

Mayor Cronce called the meeting to order at 6:00 p.m.

Mayor Cronce requested changes to the agenda. An Arbor Day proclamation and a Forrest Cooper presentation will be added to Commission Reports and the Retreat Report of April 3, 2015 will be moved to Old Business.

Commission Reports
• Shelton/Timberland/William G. Reed Library – Ms. Patty Ayala Ross presented the 2014 year-end report that included circulation, member visits, wireless log-ins, E books download, registered patrons, TRL initiatives for 2014 and Community programing for 2014. Ms. Ross said they have added five new positions in the nine years she has been here and have recently upped the open library hours to 50 hours a week.
• Arbor Day Proclamation – Commissioner Moore read this Arbor Day proclamation and said that further information will be coming regarding the City of Shelton being a Tree City USA. She announced that Maple Glen would be hosting an Arbor Day Event on Friday, April 24, 2015.
• Mr. Forrest Cooper Presentation – Building of the Shelton Historic Preservation Board Welcome to Shelton sign.

One or more Commissioners will attend the following activities this week:
• Maple Glen Senior Living Arbor Day Event
• League of Women Voters
• Community Health Improvement program planning meeting
• Mason Transit Meeting
• Mental Health and Substance Abuse Meeting
• Shelton High School Seniors “High School Beyond Graduation” presentations.

Commissioner Moore announced the Special Shelton Metropolitan Park District Board Meeting on April 27, 2015 at 2:00 p.m.

Commissioner Moore reported she had met with representatives from Senator Patty Murray and Representative Derek Kilmer’s office promoting “Wild Olympics Program.”

Commissioner Olsen also met with representatives on the bill “Wild Olympics Wilderness and Scenic Rivers Act.” The Scenic Rivers Act is very important to our area because it will protect the many watersheds that feed Hood Canal. Commissioner Olsen said he signed a letter of endorsement to be part of the outreach for this.

Mayor Cronce announced he would be out of town for two weeks.

Public Comment
Management Assistant Look read a letter presented by Mr. Charles Orthmann to Governor Inslee regarding our Transit-Community Center (T-CC). Mr. Orthmann suggested the T-CC be nominated for the Design for Transportation National Awards. He letter said the spotlight should be on Mason County and accomplishments of all who made this vision a reality.

Consent Agenda
1. Vouchers numbered 85598 through 85706 in the amount of $800,119.61
2. Manual Warrant numbered 85707 in the amount of $9,040.67 to Department of Revenue
3. Payroll Warrants numbered 73367 through 73540 in the amount of $646,449.92
4. Commission Meeting Minutes from:
• Business Meeting of April 6, 2015
• Study Session of April 13, 2015

5. Resolution #1080-0415 – A Resolution of the City of Shelton, Washington Establishing a Docket for 2015/2016 Comprehensive Plan Update
6. City of Shelton/Mason County Memorandum of Understanding – Joint Planning Shelton Urban Growth Area
7. Mason Transit Authority/ Public Utility District #3 Water Main Acceptance

*Commissioner Olsen moved to approve the consent agenda; Commissioner Moore seconded the motion. A vote was taken and the motion passed.*

**Old Business**

• Retreat of April 3, 2015 – City Administrator O’Leary reported that there was a mistake, wrong date, in the report. He requested changing to correct date and approval.

*Commissioner Olsen moved to approve the amended Retreat Minutes of April 3, 2015; Commissioner Moore seconded the motion. A vote was taken and the motion passed.*

**New Business** - None

**Administration Reports** - None

**General Public Comment** - None

**Administrative Final Touches**

• City Administrator O’Leary said Commissioner Olsen was unable to attend the Retreat of April 3, 2015, so he asked the 2016 Budget Setting Priorities be scheduled in a couple weeks to allow Commissioner Olsen time for his comments when all Commissioners can be present.

**Announcement of Next Meeting**

Mayor Cronce announced the next regular Commission meeting of Monday, April 27, 2015 immediately following the Special Shelton Metropolitan Park District Meeting at 2:00 p.m.

**Adjournment**

Mayor Cronce adjourned the meeting at 6:49 p.m.

[Signatures]

Mayor Cronce

City Clerk Look